



Local Partnership Program and Grants Committee

Tuesday, September 23, 2025, 9:00 a.m.

Virtual

AGENDA

1. Call the Meeting to Order **Committee Chairman**

2. Proposal to allocate PDG funding for HIPPY Restoration Grant **Kerry Cordan, Ph.D.**

SC First Steps staff has reviewed its federal Preschool Development Grant (PDG) and has identified some funding (for the period of Oct. 1, 2025 – June 30, 2026) to support HIPPY in counties that lost AmeriCorps funding. Criteria include:

- A. Previous successful implementation of HIPPY with AmeriCorps funding FY25
- B. No current funding for HIPPY
- C. Intend to include HIPPY in their FY 26-27 Comprehensive Grant Application
- D. Agree to the HIPPY budget provided. No additional costs will be allowed. Federal funding rules will apply, including the stipulation that no funds are used for food or participant incentives. Federal funding awarded may be used to meet the 15% match requirement.
- E. Agree to the Learning Community requirements including a mandatory planning meeting the first week of October.
- F. Agree to serve a minimum of 8 families with each part-time home visitor and/or a minimum of 15 families with a full-time home visitor
- G. Commitment to recruit, hire, train staff, recruit participants, and organize partners no later than November 1, 2025. If additional implementation time is needed, the LP must be willing to use carry forward Formula Funding to complete the 30-week model.
- H. Agree to the data collection and reporting requirements
- I. Local Partnerships in “corrective action” are not eligible to apply.

3. Budget Guidance

- A. Grants are \$90K and include 4.2% for administrative costs. LPs may utilize two (2) part- or one (1) full-time home visitors. Complete budget template is provided in an Excel document.

4. Learning Community Requirements

- A. Monthly virtual check-ins

5. Data Collection and Reporting

- A. All grantees shall collect and report the following data to South Carolina First Steps. Accurate identifiable information of children of families served as needed for the SUNS ID system and Early Childhood Integrated Data System (ECIDS).

This includes but is not limited to:

Agency name and code

Child ID

Child's name (first, middle, last)

Child's gender

Child's race

Child's ethnicity

Child's birthday

Child's address

Enrollment date

Termination or completion date

Program duration

Number of visits

- B. Number of clients served in HIPPY through the FY 25-26 HIPPY Restoration Grant using unique program and vendor assignment in the First Steps Data Collection (FSDC) system. Client data, assessment data, and program requirement data (e.g., visit duration, visit frequency, connections, etc.) for clients served in HIPPY through the FY 25-26 HIPPY Restoration Grant according to the deadlines outlined in the 2025-2026 Program and Operational Guidelines.

6. Next Meeting

- A. November 20, 2025, 1 p.m.

7. Meeting Adjourn