FAMILY & COMMUNITY ENGAGEMENT WEEK AT A GLANCE

WEEK TWO

monday — 4K Outreach phone calls 8:30 a.m. –	Tuesday Research social media ideas for 4K
□ 9:30 a.m.	□ 8;30 a.m. – 10:00 a.m.
□ 4K Activities 9:30 a.m. – 11:30 a.m.	☐ 4K Phone Calls 10:00 a.m. – 11:30 a.m.
□ Work 2:00 p.m. – 6:00 p.m.	□ Work 2:00 p.m 6:00 p.m.
wednesday Check Emails 8:30 a.m 9:30 a.m.	THURSDAY Research upcoming community events
□ Phone call follow-ups 9:30 a.m 10:00 a.m.	□ 8:30 a.m 9:30 a.m.
□ Meeting w/Supervisor 10:00 a.m. – 11:30 a.m.	■ Make 4K bags for Jamboree 9:30 a.m. – 11:30 a.m.
□ Work 2:00 p.m. – 6:00 p.m.	Work 2:00 p.m. − 6:00 p.m.
FRIDAY Checking emails 8:30 a.m 9:30 a.m.	SATURDAY
□ Make 4K bags for Jamboree 9:30 a.m. –	Day Off
□ 11:30 a.m.	
□ Work 2:00 p.m. – 6:00 p.m.	
SUNDAY	SOMETIME THIS WEEK
□ Day Off	