**Job Title: Regional HIPPY Supervisor**

Reports to: Lead Program Coordinator or Executive Director
Status: Full-time or Part-time (based on program needs), Exempt
Service Area: [List Counties or Region Served]
Pay Rate: [Insert pay rate or range]
Location: Hybrid – remote work with regular in-county travel

**Program Overview:**

The Home Instruction for Parents of Preschool Youngsters (HIPPY) program is a school readiness, home-visitation model that trains peer home visitors to empower parents as their child’s first and most important teacher. Regional HIPPY programs often serve multiple counties through shared staffing and coordinated implementation to ensure equity and access for all families.

**Position Summary:**

The Regional HIPPY Supervisor is responsible for overseeing a team of HIPPY Home Visitors serving families across multiple counties. This role ensures high-quality, consistent program delivery by providing direct supervision, weekly role-play training, professional development, data monitoring, and fidelity checks across all assigned sites. The Supervisor collaborates with local site contacts, community partners, and state office program leadership to implement the HIPPY model with integrity across diverse communities.

**Key Responsibilities:**

* Supervise and coach home visitors serving multiple counties; provide weekly supervision and reflective feedback.
* Conduct regular home visit observations in each county to ensure curriculum fidelity and support staff development.
* Facilitate weekly in-person team meetings with role play trainings and participate in ongoing HIPPY trainings.
* Coordinate scheduling, caseload management, and documentation review across county lines.
* Assist with the recruitment, enrollment, and orientation of families. Collaborate with local site liaisons (e.g., schools, First Steps offices) to support recruitment, enrollment, and retention efforts.
* Ensure timely, accurate data collection and entry into SC First Steps Data Collection System and local reporting tools.
* Support planning and facilitation of regional group meetings, family events, and community outreach activities.
* Serve as a liaison between county-level staff and central leadership, communicating program needs, successes, and challenges.
* Promote inclusive practices that reflect the diversity of the families served.

**Qualifications:**

* Bachelor’s degree (or higher) in Early Childhood Education, Human Services, Social Work, or a related field required.
* Minimum of 2 years of experience in early childhood, family engagement, or home visitation programs.
* Supervisory or leadership experience across multiple sites or staff preferred.
* Strong skills in coaching, organization, time management, and technology.
* Familiarity with rural or underserved communities and a commitment to equity and access.
* Must complete HIPPY curriculum and supervisory training within the first 90 days of hire.
* Valid driver’s license, reliable transportation, and ability to travel between counties (mileage reimbursed).
* Proficiency in data systems, reporting tools, and Microsoft Office.

**Working Conditions:**

* Hybrid position with required travel across counties.
* May include evening or weekend hours for family events or group meetings.
* Frequent driving and light lifting (curriculum and materials up to 25 lbs.).

**Equal Opportunity Statement:**

[Your Organization Name] is an equal opportunity employer. We value diversity and are committed to creating an inclusive, community-centered environment for all employees and the families we serve.

**Job Title: HIPPY Home Visitor**

Reports to: HIPPY Program Coordinator or Supervisor
Status: Full-time or Part-time (based on program needs), Exempt
Location: [Insert County/Community Name]
Pay Rate: [Insert pay rate or range]

**Program Overview:**

The Home Instruction for Parents of Preschool Youngsters (HIPPY) program is a parent involvement, school readiness program that helps parents prepare their children for success in school and beyond. The program empowers parents as their child’s first teacher through a structured, home-based curriculum delivered by trained home visitors.

**Position Summary:**

The HIPPY Home Visitor is responsible for delivering the HIPPY curriculum to enrolled families in their homes or designated community locations. This role involves modeling instructional activities for parents of 3- or 4-year-old children, providing encouragement and support, and maintaining accurate records of home visits. Home Visitors build trusted relationships that support early learning and family engagement.

**Key Responsibilities:**

* Deliver HIPPY curriculum and materials and conduct weekly home visits to assigned families providing support.
* Demonstrate activities to parents so they can effectively teach their children at home.
* Maintain consistent communication with families and respond to their needs with professionalism and cultural sensitivity.
* Attend all staff meetings, trainings, and regularly scheduled supervision sessions.
* Participate in monthly group meetings and support family engagement events.
* Track attendance, progress, and completion of home visits using program forms, or tools, and document risk factors, screenings, visits, resources, and group engagements in the SC First Steps Data Collection System.
* Protect the confidentiality of family information and maintain compliance with program and agency policies.
* Serve as a positive role model for families, promoting literacy, school readiness, and parent involvement.

**Qualifications:**

* High school diploma or GED required; some college coursework in early childhood, education, or social services preferred.
* Experience working with children or families in community settings is strongly desired.
* Ability to work independently, manage a flexible schedule, and communicate effectively with diverse populations.
* Reliable transportation, valid driver’s license, and auto insurance required.
* Must complete HIPPY training and commit to implementing the curriculum with fidelity.
* Reside in or have strong ties to the community being served is a plus.

**Working Conditions:**

* Flexible hours including evenings and occasional weekends.
* Travel within assigned service area to conduct home visits.
* Frequent sitting, driving, and light lifting of curriculum materials (up to 25 lbs.).

**Equal Opportunity Statement:**

[Your Organization Name] is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees and the families we serve.

**Job Title: Bilingual HIPPY Home Visitor**

Reports to: HIPPY Program Coordinator or Supervisor
Status: Full-time or Part-time (based on program needs), Exempt
Location: [Insert County/Community Name]
Pay Rate: [Insert pay rate or range]

**Program Overview:**

The Home Instruction for Parents of Preschool Youngsters (HIPPY) program is a parent involvement, school readiness program that helps parents prepare their children for success in school and beyond. The program empowers parents as their child’s first teacher through a structured, home-based curriculum delivered by trained home visitors.

**Position Summary:**

The Bilingual HIPPY Home Visitor is responsible for delivering weekly curriculum-based activities to families in their homes (or designated community locations) using both English and Spanish. This position focuses on reaching rural and linguistically diverse families who may have limited access to early learning resources. The Home Visitor builds strong, trusting relationships with parents and helps guide them in supporting their child’s development and school readiness.

**Key Responsibilities:**

* Conduct weekly home visits with assigned families, modeling and explaining activities in both English and Spanish.
* Build trusting relationships with families in rural communities, promoting the value of parent involvement in early learning.
* Assist parents in implementing the HIPPY curriculum and support them in creating consistent learning routines at home.
* Maintain accurate documentation of all visits, attendance, and family engagement using required forms.
* Attend and participate in weekly training meetings, individual check-ins, and professional development.
* Help plan and attend monthly group meetings and occasional community outreach events.
* Use culturally respectful and strengths-based approaches to engage parents from diverse backgrounds.
* Serve as a bridge between families and community resources, especially for Spanish-speaking households.

**Qualifications:**

* High school diploma or GED required; additional coursework in child development, early childhood education, or social services preferred.
* Must be bilingual in English and Spanish (spoken and written).
* Comfortable working in rural settings, including traveling on unpaved roads or long distances between families.
* Experience working with young children and/or families in community, school, or home-based settings.
* Strong interpersonal, organizational, and communication skills.
* Must complete HIPPY training and commit to implementing the curriculum with fidelity.
* Reliable transportation, valid driver’s license, and automobile insurance required.
* Resides in or has strong connections to the community being served is a plus.

**Working Conditions:**

* Flexible hours including evenings and occasional weekends.
* Travel within assigned service area to conduct home visits.
* Frequent sitting, driving, and light lifting of curriculum materials (up to 25 lbs.).

**Equal Opportunity Statement:**

[Your Organization Name] is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees and the families we serve.