



**Strategic Planning and Evaluation Committee Meeting**  
**Wednesday, September 25, 2024 11-12:30PM via Zoom ([link to join](#))**

Meeting ID: 873 0000 2784 | Passcode: 064776

Staff Liaison: Dr. Chelsea Richard, Chief of Staff

Committee Members	Invited First Steps Staff	External Guests from Advocacy and Communication Solutions
<input type="checkbox"/> Dr. Amy Williams (Chair) <input type="checkbox"/> Dave Morley <input type="checkbox"/> Janie Neeley	<input type="checkbox"/> Mark Barnes <input type="checkbox"/> Derek Cromwell <input type="checkbox"/> Betty Gardiner <input type="checkbox"/> Avian Jones <input type="checkbox"/> Karen Oliver <input type="checkbox"/> Kaitlyn Richards <input type="checkbox"/> Martha Strickland <input type="checkbox"/> Beth Moore	<input type="checkbox"/> Lori McClung <input type="checkbox"/> Lauren Sogor <input type="checkbox"/> Amber Hill
All Board Members Invited		

**AGENDA**

- South Carolina First Steps' next 5-Year Strategic Plan Listening Session with Board Members (facilitated by Advocacy and Communication Solutions team members)

First Steps' current strategic plan, *Every Child Ready*, is coming to an end in June 2025, so the time has come to start drafting the next five-year agency strategic plan (effective July 1, 2025 through June 30, 2030). With the support of an external strategic planning facilitator (Advocacy and Communication Solutions), First Steps has begun the listening phase of this important process, which engages 4K leaders, local partnership executive directors, state office staff, and the Board of Trustees. There are also plans for public comment near the end of the writing process.

First Steps Board of Trustees are invited to participate in one or both of the following optional input sessions with the strategic planning facilitators:

- VIRTUAL: Wednesday, September 25 from 11AM-12:30PM
- IN-PERSON: Thursday, October 17 from 12PM-1:30PM (lunch will be provided, this is just before the board meeting that begins at 2PM)

- Move November committee meeting date?
- Other discussion as time permits

**UPCOMING 2024 MEETING DATES** - (11AM-12PM via Zoom): November 27 (Wednesday before Thanksgiving)