Meeting of the Board of Trustees
June 17, 2021 2:00 PM
https://zoom.us/j/92196505922?pwd=WnA4MFlyZWJXWmFJU21xK2YzWndFdz09

AGENDA

I. Roll Call (Georgia Mjartan)

II. Public Comment Period
The public is invited to provide comments relevant to the SC Early Childhood Advisory Council and/or South Carolina First Steps during this period. Members of the public wishing to speak must either email ajones@scfirststeps.org or note their interest in speaking in the comment box on Zoom prior to the start of the meeting. Comments should be limited to no more than three minutes per speaker.

III. Call to Order and Approve Agenda (David Morley)
Motion: To adopt the agenda as submitted
Motion: To adopt the April 15, 2021 minutes as submitted
Attachments: April 15, 2021 Minutes

IV. Executive Committee Report (David Morley)
Attachments: Executive Committee Report, Executive Committee Meetings Minutes

V. Consent Agenda: Motions Recommended by Committees (David Morley)
   a. Motion to approve revising the FY22 First Steps Program and Operational Guidelines for Core Functions by adding language clarifying the existing requirement regarding “operation in a location accessible to the public” by adding the following: a dedicated physical space in their county with appropriate signage that is accessible to the public and clients they serve. This will provide an official Local Partnership address that is open according to a set weekly schedule with publicized hours that are posted publicly. In addition, phone access will be available during regular business hours each week that includes voice mail and the capability to receive and return messages (phone, text, email, etc.) in a timely manner. (Programs and Grants Committee recommends)
   b. Motion to approve the Local Partnership budgets for state funds as proposed in their Funding Formula grant applications and summarized in the attached report. Upon final grant application review after the fiscal year ends, corrective action plans may be issued as part of the FY22 grant award process in cases where grant qualifications for funding were not met. (Programs and Grants Committee recommends)
   c. Motion to approve adding Healthy Steps and Family Connects to the First Steps Board Approved List of Evidence Based Programs. (Program and Grants Committee recommends)

VI. Kindergarten Readiness Assessment (Dr. Matthew Lavey)
Attachments: Kindergarten Readiness Assessment Results Fall 2020

VII. Finance and Administration Committee (Walter Fleming)
VIII. Local Partnership Program and Grants Committee (Jennifer McConnell)

**Attachments:** Local Partnership Program and Grants Committee Report, Local Partnership Program and Grants Committee Meeting Minutes, List of Evidence Based Programs, Program Recommended for First Steps Designation as Evidence Based Healthy Steps Revision, Program Recommended for First Steps Designation as Evidence Based Family Connects, Projected Local Partnership Budget Funding for FY2022, FY22 Formula Funding Grant Summary by County, Targeted and Competitive Grants Awarded for FY2021 - FY2022

IX. Strategic Planning and Evaluation Committee (Dr. Amy Williams)

**Attachments:** Strategic Planning and Evaluation Committee Report, Strategic Planning and Evaluation Committee Meeting Minutes

X. Legislative Committee (Sen. Gerald Malloy)

XI. Executive Director’s Report (Georgia Mjartan)

**Attachments:** Executive Director’s Report, KITS Overview, 4K Parent Survey Report, 4K Parent Response, PAT Family Engagement Report

XII. **Motion:** To adjourn the meeting of the SC First Steps Board of Trustees
Ms. Mjartan conducted a roll call.
Ms. Mjartan allowed for an opportunity for public comment. No members of the public who were present requested to speak.

Mr. Morley called the meeting to order at 2:06 p.m. and requested a motion to adopt the agenda. Dr. Mathis provided the motion. Mr. Pryor provided a second and the motion was unanimously approved.

Mr. Morley asked for a motion to approve the February 18, 2021 minutes. Mr. Holt provided the motion. Ms. Williams provided a second and the motion was unanimously approved.

Mr. Morley introduced the new board member: Constance Holloway who is the Interim Director for the Department of Disabilities and Special Needs.

Mr. Morley asked if there were any items to be removed from the consent agenda. Ms. McConnell requested that item C be removed from the agenda before approval. Mr. Morley asked for a motion to approve the following consent agenda with the exception of item C:

Consent Agenda: **Motions Recommended by Committees** (David Morley)

- a. Motion to approve the 2019 Form 990 for submission. (Finance and Administration Committee recommends)
- b. Motion to approve the ratification of funds for permanent improvements for Lexington County First Steps. (Finance and Administration Committee recommends)
- c. Motion to approve the FY22 Local Partnership and Program Accountability Standards as presented in the attached document. (Programs and Grants Committee recommends)
- d. Motion to approve the Greenville First Steps Partnership Board request to begin supporting a new program, Reach Out and Read, allocating $30,000 in state funds towards this program. (Programs and Grants Committee recommends)
- e. Motion to evaluate Child Care Quality Enhancement and Training in FY22-23 (Due November 1, 2022) for the next prevalent program evaluation. (Strategic Planning and Evaluation Committee recommends)

Sen. Hembree provided the motion. Rep. Govan provided a second and the motion was unanimously approved.

Ms. McConnell discussed the request to change the name of the Local Partnership Accountability Standards to FY22 First Steps Program Operational Guidelines.

Mr. Morley requested a motion to approve the name change of the Local Partnership Accountability Standards to FY22 First Steps Program and Operational Guidelines. Sen. Hembree provided the motion. Dr. Williams provided the second and the motion was unanimously approved.

Mr. Fleming reported on the Finance and Administration Committee and provided a financial update for FY 2020-2021. He announced that the SC First Steps state office will be moving to 632 Rosewood Drive Columbia, SC 29201 this summer.

Ms. McConnell reported on the Programs and Grants Committee where she announced 6 new program guidelines will be added to the FY22 First Steps Program and Operational Guidelines. She shared the approval of reallocation requests from Greenville First Steps and Anderson First Steps. Ms. McConnell also provided an update on Corrective Active Plans and the status of return to normal operations for Local Partnerships.
Dr. Williams reported on the Strategic Planning and Evaluation Committee and provided updates on the Your Voice Matters project, South Carolina Early learning Extension of the K-12 Statewide Longitudinal System, and Parents as Teachers project.

Sen. Malloy and Sen. Hembree provided a Legislative report with updates on the Senate budget. Sen. Malloy also thanked Dr. Simmer for his direction on vaccinations for citizens of the state as the Director of DHEC. Rep. Govan thanked the First Steps staff for the work they are doing.

Ms. Mjartan provided the Executive Director’s report which included the status of operations for South Carolina First Steps and provided an update on First Steps 4K summer and fall enrollment and the roll out of the 4K First Steps plus Siblings program with the partnership of DSS. She also gave a grant making update, announced that AnLar will be the vendor for the new Outcomes and Accountability Data System, and gave an update on the launch of the new SC First Steps website.

Mr. Morley asked for a motion to adjourn the meeting. Dr. Williams provided the motion. Dr. Mathis provided a second and the motion was unanimously approved.

The meeting was adjourned at 3:04 pm by Mr. Morley.
To:    SC First Steps Board of Trustees
From:  David Morley, Chairman, Executive Committee
Date:  June 17, 2021

RE:    Executive Committee Report

The Executive Committee of the Board of Trustees met on April 28, 2021 and on June 3, 2021. Minutes of the meetings are attached. The following motions, all related to the Local Partnerships, were approved unanimously.

MOTION
Approve the Fairfield County First Steps Board request to begin supporting a new program, Child Care Quality Enhancement, re-allocating $10,000 in state funds towards this program from their current Child Care Scholarship program.
Moved by Jennifer McConnell, seconded by Shelley Canright. Motion passed unanimously.

MOTION
Approve the request of the following partnerships to begin supporting a new program, Countdown to Kindergarten, allocating funds awarded by South Carolina First Steps through the Countdown to Kindergarten Expansion Grant towards this program: Cherokee, Dorchester, Florence, Greenville, Marion, Pickens, and Spartanburg.
Moved by Amy Williams and seconded by Jennifer McConnell. Motion passed unanimously.

MOTION
Prohibit the following local partnerships from receiving competitive and targeted grants from South Carolina First Steps as a result of the partnerships' failure to address all issues contained in their Corrective Action Plans for the current fiscal year: Greenwood County First Steps, Abbeville County First Steps.
Moved by Jennifer McConnell and seconded by Shelley Canright. Motion passed unanimously.

Board Additions and Transitions
We are pleased to welcome Robert Kerr to the Board of Trustees. Mr. Kerr is the Director of the South Carolina Department of Health and Human Services. He previously served as director of DHHS from 2003-2007 and worked for the agency for 22 years beginning in 1985. He assumes the role from Joshua Baker, whose term on the First Steps and ECAC Boards concluded concurrent with his departure from DHHS. The Board of Trustees offers our thanks to Mr. Baker for his contributions to South Carolina First Steps and the ECAC during his time with DHHS.

Board-to-Board Regional Meetings
As has been noted previously, a series of Board-to-Board Regional Meetings kicked off in December 2020 and will continue throughout 2021, with each region having an opportunity to participate. To date, the Piedmont, Low Country, Midlands, and Catawba Regions have participated in these Board-to-Board Meetings. The next meeting is scheduled for July 21st at 9:00 am for the Upstate Region. Board Members are encouraged to participate if their schedule allows.
Executive Committee Meeting Minutes
April 28, 2021 at 4:00 pm by Zoom

The Executive Committee of the Board of Trustees of South Carolina First Steps met on April 28, 2021 at 4:00 pm via Zoom for a special called meeting to address time-sensitive matters. Members present were: Chairman David Morley, Dr. Shelley Canright, Jennifer McConnell, Walt Fleming, Dr. Amy Williams. Sen. Gerald Malloy was absent. Executive Director Georgia Mjartan was present.

The Executive Committee acted on behalf of the full board due to the time-sensitive nature of these local partnership matters.

The following motions were voted on and approved unanimously.

1. Motions:
   a) Motion to approve the Fairfield County First Steps Board request to begin supporting a new program, Child Care Quality Enhancement, re-allocating $10,000 in state funds towards this program from their current Child Care Scholarship program. Motion: Jennifer McConnell, Second: Shelley Canright, unanimous approval

   b) Motion to approve the request of the following partnerships to begin supporting a new program, Countdown to Kindergarten, allocating funds awarded by South Carolina First Steps through the Countdown to Kindergarten Expansion Grant towards this program: Cherokee, Dorchester, Florence, Greenville, Marion, Pickens, and Spartanburg Motion: Amy Williams, Second: Jennifer McConnell, unanimous approval

   c) Motion to prohibit the following local partnerships from receiving competitive and targeted grants from South Carolina First Steps as a result of the partnerships’ failure to address all issues contained in their Corrective Action Plans for the current fiscal year: Greenwood County First Steps, Abbeville County First Steps. Motion: Jennifer McConnell, Second: Shelley Canright, unanimous approval

2. Discussion about physical presence of Local Partnerships in counties. Dorchester County First Steps informed South Carolina First Steps that they are not renewing their lease at the end of April and will move to a telecommuting status, where employees will work from home. Seeking input and advice from Executive Committee members on (a) will of the board, (b) next steps. Referred to staff to gather information and bring to board through Local Partnership Program and Grants Committee.
Executive Committee Meeting Minutes  
June 3, 2021 at 9:00 AM by Zoom

Chairman Dave Morley called the meeting to order at 9:00 am with all members present: David Morley, Dr. Shelley Canright, Jennifer McConnell, Walt Fleming, Dr. Amy Williams, Sen. Gerald Malloy. Executive Director Georgia Mjartan was also present.

No actions were taken.

The Board of Trustees discussed legislative planning, FY2022 budget process, and legal and governance matters related to the local partnerships and ECAC.

Mjartan provided a report on philanthropic and federal funding. The members discussed ways to support evaluation of the impact of early identification and referral strategies.

Mjartan provided a programmatic report covering First Steps 4K Plus Siblings, Technical College System partnership, the new focus of two program officer roles (health and core functions) and local partnership county presence.

Mjartan updated the board on matters related to operations including a lease extension and move to new building and personnel – new hires and vacancies.

Mjartan provided the members with a summary of the process of development of a vision, mission, and goals for South Carolina’s Birth through Five Integrated Data System, noting that would be brought to the full board for a vote later in June. She also provided an update on the development of South Carolina’s Birth through Five Plan.

The meeting adjourned at 11:00 am.
To: SC First Steps Board of Trustees  
From: Walter Fleming, Chairman, Finance and Administration Committee  
Date: May 19, 2021  

RE: Finance and Administration Report

The Finance and Administration Committee met via Zoom conference call on May 19, 2021 to receive updates from staff. Detailed meeting minutes are attached. The committee brings forward no action items, and the following updates.

**First Steps State Office**

Mr. Barnes presented an update to the Committee on the following.

COVID19, the new years State Budget, the 4K Program, new Grants received and other items. In addition, he shared the following information.

**Financial Report**

2020-21: The YTD financial report was reviewed by Mr. Barnes. The organization continues to be on track to spend less than budgeted for the current fiscal year. This is due to the impact of COVID on the 4K providers. The agency has received approximately $10 million in COVID funds from various sources and the vast majority will be used to cover costs for the 4K Program. It is clear we will see additional funds at the state level in the next year to expand 4K with General Funds for the ECAC and the new Data System (KITS).

**Lease Update**

First Steps move to the new leased building has been delayed. It is expected that this will take place at the end of July.

**Local Partnerships: Update On Corrective Action Plans**

Mr. Barnes gave an update on the Corrective Action Plans that were requested related to the Financial Audits completed for FY 2018-19. State Office staff are working with our attorney and the attorney for two of our Local Partnerships to try and resolve these concerns.
Minutes from Finance and Administration Committee Meeting
May 19, 2021

Members present: Walter Fleming, Chairman, Tim Holt, David Morley

Members not present: N/A

Nonmembers present: Mark Barnes, Director of Administration; Lavinia Tejada, CPA

Meeting was called to order by Walter Fleming at 10:00 am.

First Steps State Office

COVID19 Update

Mr. Barnes gave an update to the Committee. All SC First Steps staff are back in the office. We are following the guidelines established by the SC Division of the Office of Human Resources (OHR). All COVID guidance is being followed for safe operations.

Financial Report

2020-21: The YTD financial report was reviewed by Mr. Barnes. The organization is on track to spend less than budgeted for the current fiscal year. This is due to the impact of COVID on the 4K providers. The agency has received $5 million in COVID funds from the Governor’s Office that will be used to cover the extended day and extended year cost for the 4K Program. These became available on April 1. We expect to spend these funds between now and September of 2022. In addition, we have received $757,900 from DSS cover the costs of the quality payment of 10% for the 4K Program for the current calendar year. At this point we have received approximately $10 million in new federal funds for this fiscal year due to COVID. The vast majority of which was received for the 4K Program.

State Budget Update

Mr. Barnes gave an update on the State Budget. The Senate has passed their budget for the new fiscal year, which includes an additional $21,124,350 in additional funds for SC First Steps. It includes funding to cover the cost of increasing the reimbursement rate from $4,600 to $4,800, and to cover the cost of statewide expansion of the program. In addition, it also included language in statewide budget provisos that would allow us to expand statewide, depending on the amount of space and amount of funding. The Senate provided additional General Funds for the ECAC, of $102,000, and $142,448 for the new Data System recurring cost. In addition, the Senate provided an additional 16 FTE’s, while the House only provided 4. The House will now review the Senate version. We expect the budget to be approved later than normal this year because of COVID and adjustments by the state based on state revenue projections.

New Building Update

There have been delays in getting the new building ready for us to move. These delays were caused by other organizations. At this point it appears that we may need to work remotely during the month of July. (As an update, the Department of Administration was able to get the lease extended through the end of July). It is
expected that the move will be at the end of July. We will need to do some additional upfitting to the facility as well as buy additional furniture, since we are adding additional staff and our space will increase by almost half of the existing space.

Local Partnerships
Update On Corrective Action Plans
Mr. Barnes gave an update on the Corrective Action Plans that were requested related to the Financial Audits completed for FY 2018-19. He mentioned several concerns, some of which are significant. State Office staff are continuing to work with their attorney and the attorney for two of our Local Partnerships to try and resolve these concerns.

4K Program
Staff gave an update on the program’s status. This included an update on the statewide expansion efforts.

Grants
Staff gave an update on Federal Funds, and mentioned they were closing out the first complete year of the PDG Funds, whose fiscal year ended April 29.

Other
Mr. Barnes mentioned that staff were working on the new data system (KITS) with the vendor and that work was going to start back up on the implementation of Raisers Edge, the fund-raising software that will be integrated with Blackbaud.

With no further business to discuss the meeting was adjourned by Walter Fleming at 10:27 AM.
### FY 2021

**As of May 31, 2021**

**Spending Rates**

- Projected: 91%
- Actual: 68%

**Notes:**

1) Local Partnerships:
   a. Funding Sources: Education Improvement Act (EIA) Funds
   b. Formula allocation cash advances are disbursed on a quarterly basis
   c. Expenditures reflect disbursements from SC First Steps (state-level)
   d. Does not include local-level actual expenses to staff and vendors
2) Private budgets based on Projected Fund Raising and income & prior year cash.

### PROGRAMS / OPERATIONS

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<th>Description</th>
<th>Budget</th>
<th>Expenses</th>
<th>Balance</th>
<th>Federal Grants</th>
<th>Balance</th>
<th>Private Funds</th>
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**GRAND TOTAL:** 36,084,872 | 32,205,457 | 3,879,415 | 13,563,937 | 1,953,982 | 11,609,955 | 622,564 | 218,464 | 404,100 | 50,271,373 | 34,377,904 | $15,893,469

**Budget Expenses Balance**

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<th>State Appropriations</th>
<th>Federal Grants</th>
<th>Private Funds</th>
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</tr>
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**Federal Funds: **

- E.I.A.: 29,489,692
- General Funds: 6,595,180
- Federal Funds: 13,563,937
- Private Funds: 622,564

3) LP Support & Technical Assistance
   a. Contracted accounting firm (Manley Garvin, LLC)
   b. Accounting Software network support & Data Housing
   c. Programmatic data housing & network support
   d. Workers’ compensation insurance coverage
   e. External programmatic evaluation
   f. Financial audits/annually each LP

3) LP Support & Technical Assistance (cont.)
   g. Does not include local-level actual expenses to staff and vendors
   h. OFS program & finance staff (payroll, rent, contractual, supplies, travel, etc.)
   i. Includes LP Countdown to Kindergarten program

4) 4K E.I.A Appropriations includes proviso authorized carry over cash for quality and technology.

5) 4K Appropriations includes $917,142 of EIA, and $280,466 of General Funds in Carry Forward cash. (These funds carried forward $870,970 in carry forward commitments leaving a balance of $326,638.)

6) State Appropriations Include EIA Funds and General Funds.

7) $5 million in GEER Funds were awarded April 1 (reimbursable)
### Donations

**FY 2021**

As of May 31st, 2021

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<th>FUNDS</th>
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<td>Jan 19, 2021</td>
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Sub-Totals: $37,974

GRAND TOTAL: $37,974
To: First Steps Board of Trustees  
From: Jennifer McConnell, Chair, Local Partnership Program and Grants Committee  
Date: June 17, 2021  

RE: Report of the Local Partnership Program and Grants Committee

1. **Action Item:** FY22 First Steps Program and Operational Guidelines – clarifying revision to *Operational Guidelines for Core Functions*  
   **Motion:** The State Board of Trustees approves revising the FY22 First Steps Program and Operational Guidelines for Core Functions by adding language clarifying the existing requirement regarding “*operation in a location accessible to the public*” by adding the following:  
   a dedicated physical space in their county with appropriate signage that is accessible to the public and clients they serve. This will provide an official Local Partnership address that is open according to a set weekly schedule with publicized hours that are posted publicly. In addition, phone access will be available during regular business hours each week that includes voice mail and the capability to receive and return messages (phone, text, email, etc.) in a timely manner.  

2. **Action Item:** Review and recommendation for State Board regarding Local Partnership FY22 Funding Formula grants - $14.4 million total to be awarded (attachment- Projected Partnership Budgets FY22)  
   **Motion:** The State Board approve the Local Partnership budgets for state funds as proposed in their Funding Formula grant applications and summarized in the attached report. Upon final grant application review after the fiscal year ends, corrective action plans may be issued as part the FY22 grant award process in cases where grant qualifications for funding were not met.

3. **Action Item:** Addition of programs to Board Approved Evidence Based List  
   **Motion:** The State Board of Trustees Approves adding Healthy Steps and Family Connects to the First Steps Board Approved List of Evidence Based Programs.

   Staff provided information that both programs complied with the requirements set by the State Board for “Evidence Based Programs” as documented on the tables attached. Dr. Shelley Canright moved that the committee recommend addition of these programs. John Hayes seconded the motion and it passed unanimously.

4. **Information Item:** Targeted and Child Care Competitive Grants awards update

1300 Sumter Street • Concord Bldg., Suite 100 • Columbia, South Carolina 29201  
Phone 803-734-0479 • Fax 803-734-1431 • Web site www.scfirststeps.org
Staff presented the committee an overview of all grants awarded to Local Partnerships. (See attached Summary Table of Grants Update.)

Attachments:
- FY 22 First Steps Program and Operational Guidelines – Section One
- Corrective Action Plan Update – June 2021
- Formula Funding Grant Summary by County
- Summary of Projected Local Partnership Budgets FY22
- Evidence Based Program List
- Programs Recommended for Evidence Based Designation Tables
- Targeted and Child Care Competitive Grants Summary Table
Jennifer McConnell called the meeting to order at 1:00 PM.

1. **Action Item:** FY22 First Steps Program and Operational Guidelines – clarifying revision to Operational Guidelines for Core Functions

   **Motion:** The State Board of Trustees approves revising the FY22 First Steps Program and Operational Guidelines for Core Functions by adding language clarifying the existing requirement regarding “operation in a location accessible to the public” by adding the following:

   a dedicated physical space in their county with appropriate signage that is accessible to the public and clients they serve. This will provide an official Local Partnership address that is open according to a set weekly schedule with publicized hours that are posted publicly. In addition, phone access will be available during regular business hours each week that includes voice mail and the capability to receive and return messages (phone, text, email, etc.) in a timely manner.

   The committee reviewed language to clarify the expectation for “operation in a location accessible to the public” and approved the addition as stated in the motion above. John Hayes made the motion, Shelley Canright seconded the motion and it passed unanimously.

2. **Information Item:** Status of Local Partnership Corrective Action Plans

   Staff reported on the progress made by those local partnerships who submitted a corrective action plan as required by their grant review. It is anticipated that all local partnerships will come into compliance with actions cited in their current corrective action plans. There may be additional continuing corrective action items required for monitoring in FY22 and these will be addressed in August once final Funding Formula Grant reviews are completed.
Mark Barnes, Director of Administration provided an update to the Committee regarding the Corrective Action Plans for two of the Local Partnerships who had items identified in their 2019 Financial Audits. There was general discussion about the situation. At this time there are no recommended financial penalties being recommended. These two plans should be finalized prior to the August Committee meeting. The Committee will be informed if there are other issues that have been identified that might cause recommended financial penalties at future meetings.

3. **Action Item:** Review and recommendation for State Board regarding Local Partnership FY22 Funding Formula grants - $14.4 million total to be awarded (attachment- Projected Partnership Budgets FY22)

   **Motion:** The State Board approve the Local Partnership budgets for state funds as proposed in their Funding Formula grant applications and summarized in the attached report. Upon final grant application review after the fiscal year ends, corrective action plans may be issued as part the FY22 grant award process in cases where grant qualifications for funding were not met.

   Dr. Shelley Canright moved that the committee recommend approval of the Local Partnership budgets for state funds submitted in their grant applications. John Hayes seconded the motion and it passed unanimously.

4. **Action Item:** Addition of programs to Board Approved Evidence Based List

   **Motion:** The State Board of Trustees Approves adding Healthy Steps and Family Connects to the First Steps Board Approved List of Evidence Based Programs.

   Staff provided information that both programs complied with the requirements set by the State Board for “Evidence Based Programs” as documented on the tables attached. Dr. Shelley Canright moved that the committee recommend addition of these programs. John Hayes seconded the motion and it passed unanimously.

5. **Information Item: Targeted and Child Care Competitive Grants awards update**

   Staff presented the committee an overview of all grants awarded to Local Partnerships. (See attached Summary Table of Grants Update.)

   There being no further business the meeting adjourned by the Chair at 2:25 PM.

**Attachments:**
- FY 22 First Steps Program and Operational Guidelines – Section One
- Corrective Action Plan Update – June 2021
- Formula Funding Grant Summary by County
- Summary of Projected Local Partnership Budgets FY22
- Evidence Based Program List
- Programs Recommended for Evidence Based Designation Tables
- Targeted and Child Care Competitive Grants Summary Table
<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>DATE BOARD APPROVAL</th>
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<tbody>
<tr>
<td>4-Year-Old Kindergarten (half-day, full-day, extended-day)</td>
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<tr>
<td>Child Care Coaching/Quality Enhancement</td>
<td>6/16/17</td>
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<td>Child Care Scholarships¹</td>
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<td>Child Care Training/Professional Development</td>
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<td>Healthy Families</td>
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<td>Incredible Years</td>
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<td>Nurse-Family Partnership</td>
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<td>Parent Child Interaction Therapy</td>
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<td>Parents as Teachers</td>
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<td>Reach Out and Read</td>
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<td>Triple P²</td>
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<td>Early Steps to School Success</td>
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<td>Language Environment Analysis (LENA)</td>
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<td>Raising a Reader³</td>
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<td>Strengthening Families (3 – 5, 6 – 11)</td>
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<td>Home Instruction for Parents of Preschool Youngsters (HIPPY)</td>
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<td>Triple P – Universal</td>
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<td>10/22/20</td>
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<td>Family Connects</td>
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</table>
Note: all strategies meet the criteria of evidence-based only if they also follow the guidelines for fidelity as set forth in program manuals or key aspects of relevant research showing program effectiveness.

Endnotes

1. Expenditures on child care scholarships shall be considered evidence-based when formally linked with one or more additional evidence-based programs. Stand-alone scholarship expenditures, without formal connections to evidence-base companion strategies, shall be considered evidence-informed.
2. 2 Level 3 or above
3. Raising a Reader was shown to be effective when paired with parent literacy training, but not without parent literacy training
### Program Recommended for First Steps Designation as Evidence Based

<table>
<thead>
<tr>
<th>Strategy Name &amp; Description</th>
<th>Criteria for Evidence Based(^1)</th>
<th>Research Study</th>
<th>Study Outcomes</th>
</tr>
</thead>
</table>
| Healthy Steps               | A-1                              | Johnston et al (2006) | • Meeting well-child visit recommendation  
• Increased breastfeeding initiation and duration  
• Reduced screen time for children  
• Increased safety practices in the home  
• Reduced use of extreme discipline |
|                             | A-1                              | Johnston et al (2004) | • Reduced prevalence of maternal depression at 3 months postpartum  
• Increased reading to infants |
|                             | A-1                              | Minkovitz et al (2007) | • Reduced odds of severe discipline  
• Increased odds of negotiation with child  
• Increased odds of reporting a concern regarding child’s behavior  
• Increased odds of child reading books |

#### Research Study References


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\(^1\) Note that all strategies will meet the criteria of evidence-based only if they also follow the guidelines for fidelity as set forth in program manuals or key aspects of relevant research showing program effectiveness.

(A) "Evidence-based program" means a program based on a clear and consistent program model that is designated as such by the South Carolina First Steps to School Readiness Board of Trustees because the program:

(1) (a) is grounded in published, peer-reviewed research that is linked to determined outcomes;
    (b) employs well-trained and competent staff to whom the program provides continual professional development that is relevant to the specific model being delivered;
    (c) demonstrates strong linkages to other community-based services; and
    (d) is operated to ensure program fidelity; or

(2) is commonly recognized by experts in the field as such a program.

Registries/Clearinghouses of Evidence-Based Programs

Department of Health and Human Services' Administration for Children and Families' Home Visiting Evidence of Effectiveness (HomVEE):
https://homvee.acf.hhs.gov/

Substance Abuse and Mental Health Services Administration’s (SAMHSA’s) National Registry of Evidence Based Programs and Practices (NREPP): This is a searchable online registry of more than 250 interventions supporting mental health promotion, substance abuse prevention, and mental health and substance abuse treatment. Programs are pre-screened to ensure that at least one evaluation study meets the minimum criteria for review. At that point, programs are reviewed based upon rigor, effect size, program fidelity, and it conceptual framework. https://www.samhsa.gov/nrepp
# Program Recommended for First Steps Designation as Evidence Based

<table>
<thead>
<tr>
<th>Strategy Name &amp; Description</th>
<th>Criteria for Evidence Based</th>
<th>Research Study</th>
<th>Study Outcomes</th>
</tr>
</thead>
</table>
| Family Connects             | A-1                         | Dodge et al (2014) | • Reduced use of emergency care for infants  
                        |                             |                | • Increase in positive parenting behaviors  
                        |                             |                | • Increased utilization of higher quality out-of-home child care  
                        |                             |                | • Reduced rates of maternal anxiety  
                        |                             |                | • Higher quality home environment |
|                             | A-1                         | Dodge et al (2019) | • Reduced child abuse investigations  
                        |                             |                | • Reduced rate of maternal anxiety or depression  
                        |                             |                | • Increased rate of community connections |

**Research Study References**


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1 Note that all strategies will meet the criteria of evidence-based only if they also follow the guidelines for fidelity as set forth in program manuals or key aspects of relevant research showing program effectiveness.

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Projected Local Partnership Budget Funding for FY2022
$14,435,225
State Funds Allocated to First Steps Local Partnerships 2021-2022

$7,216,722
Total Projected Investment in SC First Steps High Intensity Programs

50%
Percentage of State Funds Budgeted for High Intensity Programs

$34,327,403
Total Projected Investment leveraged through state funds, federal dollars, private funds, and in-kind donations by our 46 Local Partnerships as of May 2021
Statewide
Projected to Serve
Fiscal Year 2022 by the Numbers

Projected to Serve for FY22:
Children, families, adults & centers
28,795

Projected to Serve for FY21:
Children, families, adults & centers
15,840

Projected to serve for High Intensity Programs FY22
5,968

Projected to serve for High Intensity Programs FY21
3,984

Projected funds = State dollars specified as fund 55 on partnership BSP’s
High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically
FY22 Budget & Projected to Serve for Local Partnerships

### FY22 Investment by Program Type

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<td>Child Care</td>
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<td>Health</td>
<td>$334,255.00</td>
</tr>
<tr>
<td>Core Function</td>
<td>$1,240,699.00</td>
</tr>
<tr>
<td>Administration</td>
<td>$1,241,639.00</td>
</tr>
</tbody>
</table>

Projected funds = State dollars specified as fund 55 on partnership BSP’s

High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically
**FY22 Budget & Projected to Serve for Local Partnerships**

### FY22 Projected to Serve by Program Type

#### Families, Children, and Providers

<table>
<thead>
<tr>
<th>Category</th>
<th>Projected to Serve</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parenting</td>
<td>20,675</td>
</tr>
<tr>
<td>Early Education</td>
<td>1,743</td>
</tr>
<tr>
<td>School Transitions</td>
<td>1,531</td>
</tr>
<tr>
<td>Child Care</td>
<td>3,280</td>
</tr>
<tr>
<td>Health</td>
<td>1,166</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>28,395</strong></td>
</tr>
</tbody>
</table>

Projected funds = State dollars specified as fund 55 on partnership BSP's

High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically

---

**DISTRIBUTION OF PROJECTED TO SERVE NUMBERS BY PROGRAM TYPE (%)**

- Parenting: 73%
- Child Care: 12%
- School Transitions: 5%
- Early Education: 6%
- Health: 4%

Projected funds = State dollars specified as fund 55 on partnership BSP's

High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically
## Highlights of FY22 Projected Budget

### Top 5 Programs by Dollar Amount

<table>
<thead>
<tr>
<th>Program</th>
<th>Investment</th>
<th>% of Total Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents As Teachers (201)</td>
<td>$3,812,074.00</td>
<td>11%</td>
</tr>
<tr>
<td>Child Care Quality Enhancement (601) EB</td>
<td>$1,618,833.00</td>
<td>5%</td>
</tr>
<tr>
<td>Child Care Training and Development (605) EB</td>
<td>$1,243,439.00</td>
<td>4%</td>
</tr>
<tr>
<td>Child Care Scholarships</td>
<td>$1,149,114.00</td>
<td>3%</td>
</tr>
<tr>
<td>Nurturing Parenting (223)</td>
<td>$705,678.00</td>
<td>2%</td>
</tr>
</tbody>
</table>

(Total Investment: $34,327,403)

### Top 5 High Intensity Programs by Dollar Amount

<table>
<thead>
<tr>
<th>Program</th>
<th>Investment</th>
<th>% of High Intensity Program Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents As Teachers (201) EB</td>
<td>$3,812,074.00</td>
<td>53%</td>
</tr>
<tr>
<td>Nurturing Parenting (223)</td>
<td>$705,678.00</td>
<td>10%</td>
</tr>
<tr>
<td>Triple P (222) EB</td>
<td>$557,606.00</td>
<td>8%</td>
</tr>
<tr>
<td>Early Head Start Programming (321) EB</td>
<td>$380,562.00</td>
<td>5%</td>
</tr>
<tr>
<td>Early Identification &amp; Referral(909) EB</td>
<td>$300,286.00</td>
<td>4%</td>
</tr>
</tbody>
</table>

(Total High Intensity Program Investment: $7,216,722)

Projected funds = State dollars specified as fund 55 on partnership BSP’s

EB = Evidence Based Programs  |  High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically
## Highlights of FY22 Projected to Serve

### Top 5 Programs by Projected to Serve

<table>
<thead>
<tr>
<th>Program</th>
<th>Projected to Serve</th>
<th>Local Partnerships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reach Out &amp; Read (219) EB</td>
<td>8,175</td>
<td>6 (13%)</td>
</tr>
<tr>
<td>Dolly Parton Imagination Library (212) EB</td>
<td>7,605</td>
<td>15 (33%)</td>
</tr>
<tr>
<td>Child Care Training &amp; Development (605) EB</td>
<td>2,243</td>
<td>33 (72%)</td>
</tr>
<tr>
<td>Countdown to Kindergarten (406) EI</td>
<td>1,504</td>
<td>26 (57%)</td>
</tr>
<tr>
<td>Parents As Teachers (201) EB</td>
<td>939</td>
<td>26 (57%)</td>
</tr>
</tbody>
</table>

### Top 5 High Intensity Programs by Projected to Serve

<table>
<thead>
<tr>
<th>Program</th>
<th>Investment</th>
<th>Local Partnerships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Countdown to Kindergarten (406) EI</td>
<td>1,504</td>
<td>26 (57%)</td>
</tr>
<tr>
<td>Enhanced Early Education (320)</td>
<td>942</td>
<td>3 (7%)</td>
</tr>
<tr>
<td>Parents As Teachers (201) EB</td>
<td>939</td>
<td>26 (57%)</td>
</tr>
<tr>
<td>Early Head Start Programming (321) EB</td>
<td>687</td>
<td>5 (11%)</td>
</tr>
<tr>
<td>Nurse Family Partnership (214) EB</td>
<td>517</td>
<td>7 (15%)</td>
</tr>
</tbody>
</table>

Projected funds = State dollars specified as fund 55 on partnership BSP’s

*EB = Evidence Based Programs | High intensity programs as defined by the SCFS Strategic Impact Manager—high intensity programs may be reevaluated periodically*
Summary of Projected FY22 Budget* by County

**Abbeville County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $297,210.00  
Anticipated Match: 48.6%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,631.00</td>
<td>$18,037.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max):  

Programs:  
- Nurturing Parenting: $157,894.00  
- Childcare Training and Professional Development: $19,438.00  

Total Programmatic Funds^:  

Total Projected Numbers Served: 35

**Aiken County First Steps**

Allocated Amount FY21: $431,622.00  
Total Budget: $551,150.00  
Anticipated Match: 19.1%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$28,377.00</td>
<td>$23,771.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max):  

Programs:  
- Parents as Teachers: $92,175.00  
- Dolly Parton Imagination Library: $10,000.00  
- Countdown to Kindergarten: $22,764.00  
- Childcare Quality Enhancements: $70,820.00  
- Childcare Training and Professional Development: $32,483.00  
- Scholarship Initiatives: $108,670.00  
- Healthy Families: $42,034.00  

Total Programmatic Funds^:  

Total Projected Numbers Served: 657

**Allendale County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $248,300.00  
Anticipated Match: 24.2%

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds  
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds. All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

### Administrative (13% Max) vs. Core Functions (12% Max)

<table>
<thead>
<tr>
<th>Administrative</th>
<th>Core Functions</th>
</tr>
</thead>
<tbody>
<tr>
<td>$16,098.00</td>
<td>$11,400.00</td>
</tr>
<tr>
<td>8.0%</td>
<td>5.7%</td>
</tr>
</tbody>
</table>

### Total Non-Programmatic Funds (25% Max)

- $27,498.00 (13.7%)

### Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nurturing Parenting</td>
<td>$109,957.00</td>
</tr>
<tr>
<td>Child Care Training &amp; Professional Development</td>
<td>$16,341.00</td>
</tr>
<tr>
<td>Child Care Scholarships</td>
<td>$46,204.00</td>
</tr>
</tbody>
</table>

**Total Programmatic Funds**: $172,502.00 (86.2%)

**Total Projected Numbers Served**: 34

---

**Anderson County First Steps**

**Allocated Amount FY21**: $411,437.00

- **Total Budget**: $527,611.00
- **Anticipated Match**: 26.2%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$34,355.00</td>
<td>$32,253.00</td>
</tr>
<tr>
<td>8.2%</td>
<td>7.7%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Non-Programmatic Funds (25% Max)</th>
<th>$66,608.00 (15.9%)</th>
</tr>
</thead>
</table>

### Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Triple P</td>
<td>$234,318.00</td>
</tr>
<tr>
<td>Raising a Reader (Enhanced)</td>
<td>$30,762.00</td>
</tr>
<tr>
<td>Early Education for Under 4</td>
<td>$0.00</td>
</tr>
<tr>
<td>Half Day 4K</td>
<td>$67,999.00</td>
</tr>
<tr>
<td>Countdown to Kindergarten</td>
<td>$11,750.00</td>
</tr>
<tr>
<td>Nurse Family Partnership</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Programmatic Funds**: $344,829.00 (83.8%)

**Total Projected Numbers Served**: 222

---

**Bamberg County First Steps**

**Allocated Amount FY21**: $200,000.00

- **Total Budget**: $327,530.00
- **Anticipated Match**: 63.8%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$16,822.00</td>
<td>$22,079.00</td>
</tr>
<tr>
<td>8.4%</td>
<td>11.0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Non-Programmatic Funds (25% Max)</th>
<th>$38,901.00 (19.4%)</th>
</tr>
</thead>
</table>

### Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents as Teachers</td>
<td>$105,636.00</td>
</tr>
<tr>
<td>Child Care Training &amp; Professional Development</td>
<td>$27,894.00</td>
</tr>
</tbody>
</table>

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.
Child Care Scholarships $27,569.00

**Total Programmatic Funds**\(^\wedge\): $161,099.00  80.5%
**Total Projected Numbers Served:** 51

---

**Barnwell County First Steps**

Allocated Amount FY21: $200,000.00  Total Budget: $200,000.00
Anticipated Match: 93.5%

Administrative (13% Max): Core Functions (12% Max):
6,797.00  3.4%  $8,574.00  4.3%

Total Non-Programmatic Funds (25% Max): $15,371.00  7.7%

**Programs:**
Parents as Teachers $59,825.00
Countdown to Kindergarten $12,299.00
Childcare Quality Enhancement $14,884.00
Childcare Training and Professional Development $17,412.00
Scholarship Initiatives $80,209.00

**Total Programmatic Funds**\(^\wedge\): $184,629.00  92.3%
**Total Projected Numbers Served:** 109

---

**Beaufort County First Steps**

Allocated Amount FY21: $405,174.00  Total Budget: $528,719.00
Anticipated Match: 30.7%

Administrative (13% Max): Core Functions (12% Max):
27,250.00  6.7%  $32,064.00  7.9%

Total Non-Programmatic Funds (25% Max): $59,314.00  14.6%

**Programs:**
Parents as Teachers $122,664.00
Count Down to Kindergarten $4,900.00
Child Care Quality Enhancement $128,208.00
Child Care Training & Professional Development $50,785.00
Early Intervention and Referral $39,303.00

**Total Programmatic Funds**\(^\wedge\): $345,860.00  85.4%
**Total Projected Numbers Served:** 342

---

**Berkeley County First Steps**

Allocated Amount FY21: $492,401.00  Total Budget: $849,893.00
Anticipated Match: 29.97%

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

### Administrative (13% Max): Core Functions (12% Max):
- **Calhoun County First Steps**
  - **Allocated Amount FY21:** $200,000.00
  - **Total Budget:** $313,945.00
  - **Anticipated Match:** 32.5%

- Administrative (13% Max): Core Functions (12% Max):
  - $23,234.00  11.4%  $20,329.00  10.4%

- **Total Non-Programmatic Funds (25% Max):** $43,563.00  21.8%

- **Programs:**
  - Parents as Teachers: $132,380.00
  - Imagination Library: $2,003.00
  - Countdown to Kindergarten: $22,054.00

- **Total Programmatic Funds^:** $156,437.00  78.2%
- **Total Projected Numbers Served:** 300

### Charleston County First Steps

- **Allocated Amount FY21:** $703,985.00
- **Total Budget:** $2,670,712.00
- **Anticipated Match:** 26.9%

- Administrative (13% Max): Core Functions (12% Max):
  - $76,600.00  10.9%  $85,210.00  6.1%

- **Total Non-Programmatic Funds (25% Max):** $161,810.00  17.0%

- **Programs:**
  - Parents as Teachers: $352,866.00

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.
Other Literacy (Trident Literacy & Raising a Reader) $63,341.00
Child Care Quality Enhancement Grants $71,096.00
Child Care Training & Professional Development $27,352.00
Early Head Start $27,520.00

**Total Programmatic Funds^:** $542,175.00  77.0%
**Total Projected Numbers Served:** 346

### Cherokee County First Steps

**Allocated Amount FY21:** $200,000.00  
**Total Budget:** $552,269.00
**Anticipated Match:** 159.13%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$17,245.00</td>
<td>$18,786.00</td>
</tr>
<tr>
<td>8.6%</td>
<td>9.4%</td>
</tr>
</tbody>
</table>

**Total Non-Programmatic Funds (25% Max):** $36,031.00  18.0%

**Programs:**
- Imagination Library $24,000.00
- Parent Training – Lena/Talk to Me $77,782.00
- Child Care Training & Professional Dev. $61,937.00
- Countdown to Kindergarten $250.00

**Total Programmatic Funds^:** $163,969.00  82.0%
**Total Projected Numbers Served:** 2,609

### Chester County First Steps

**Allocated Amount FY21:** $200,000.00  
**Total Budget:** $238,934.00
**Anticipated Match:** 18.7%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,645.00</td>
<td>$18,986.00</td>
</tr>
<tr>
<td>10.8%</td>
<td>9.5%</td>
</tr>
</tbody>
</table>

**Total Non-Programmatic Funds (25% Max):** $40,631.00  20.3%

**Programs:**
- Nurturing Parenting $102,722.00
- Childcare Training & Professional Development $56,647.00

**Total Programmatic Funds^:** $159,369.00  79.7%
**Total Projected Numbers Served:** 80

### Chesterfield County First Steps

**Allocated Amount FY21:** $200,000.00  
**Total Budget:** $390,261.00
**Anticipated Match:** 95.1%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,645.00</td>
<td>$18,986.00</td>
</tr>
<tr>
<td>10.8%</td>
<td>9.5%</td>
</tr>
</tbody>
</table>

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds. All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

<table>
<thead>
<tr>
<th>County</th>
<th>Allocated Amount FY21</th>
<th>Total Budget</th>
<th>Anticipated Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clarendon</td>
<td>$200,000.00</td>
<td>$311,148.00</td>
<td>44.6%</td>
</tr>
<tr>
<td>Colleton</td>
<td>$200,000.00</td>
<td>$288,954.00</td>
<td>39.1%</td>
</tr>
</tbody>
</table>

### Clarendon County First Steps

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13,363.00</td>
<td>$14,057.00</td>
</tr>
</tbody>
</table>

| Total Non-Programmatic Funds (25% Max): | $27,420.00 | 12.7% |

<table>
<thead>
<tr>
<th>Programs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents as Teachers</td>
</tr>
<tr>
<td>Imagination Library</td>
</tr>
<tr>
<td>Countdown to Kindergarten</td>
</tr>
<tr>
<td>Childcare Training &amp; Professional Development</td>
</tr>
</tbody>
</table>

| Total Programmatic Funds^: | $172,580.00 | 86.3% |
| Total Projected Numbers Served: | 248 |

### Colleton County First Steps

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,544.00</td>
<td>$7,355.00</td>
</tr>
</tbody>
</table>

| Total Non-Programmatic Funds (25% Max): | $16,899.00 | 8.5% |

<table>
<thead>
<tr>
<th>Programs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents as Teachers</td>
</tr>
<tr>
<td>Countdown to Kindergarten</td>
</tr>
<tr>
<td>Childcare Training</td>
</tr>
<tr>
<td>Scholarship Initiatives</td>
</tr>
</tbody>
</table>

| Total Programmatic Funds^: | $183,101.00 | 91.5% |

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
**Darlington County First Steps**

Allocated Amount FY21: $204,420.00  
Total Budget: $440,001.40  
Anticipated Match: 35.34%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$19,252.00</td>
<td>$16,373.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $35,625.00  17.43%

**Programs:**
- Parents As Teachers  $81,922.00
- Mother Read/Father Read  $25,106.00
- Reach Out and Read  $28,472.00
- Strengthening Families  $0.00
- CTK  $11,194.00
- Public Health  $11,142.00
- Health & Human Services  $10,959.00

**Total Programmatic Funds**  $168,795.00  82.6%

**Total Projected Numbers Served:** 655

---

**Dillon County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $262,831.00  
Anticipated Match: 31.4%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,805.00</td>
<td>$17,404.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $39,209.00  19.6%

**Programs:**
- Nurturing Parenting  $61,608.00
- Raising a Reader  $23,730.00
- Quality Enhancement  $51,792.00
- Child Care Training and Professional Development  $23,661.00

**Total Programmatic Funds**  $160,791.00  80.4%

**Total Projected Numbers Served:** 136

---

**Dorchester County First Steps**

Allocated Amount FY21: $290,468.00  
Total Budget: $386,488.00  
Anticipated Match: 30.4%

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds  
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources*
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$30,438.00</td>
<td>$30,507.00</td>
</tr>
<tr>
<td>10.5%</td>
<td>10.5%</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $60,945.00 21.0%

Programs:
- Parents as Teachers: $132,592.00
- Nurturing Parenting: $816.00
- Quality Enhancement: $44,020.00
- Child Care Training & Prof. Dev.: $27,189.00
- Scholarships: $17,237.00
- Early Identification and Referral: $7,669.00

Total Programmatic Funds\(^\text{\textdagger}\): $229,523.00 79.0%

Total Projected Numbers Served: 358

**Edgefield County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $330,001.00

Anticipated Match: 57.1%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20,880.00</td>
<td>$14,919.00</td>
</tr>
<tr>
<td>9.9%</td>
<td>7.1%</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $35,799 17.0%

Programs:
- Imagination Library: $9,164.00
- Nurse Family Partnership: $26,164.00
- Nurturing Parenting: $7,329.00
- Early Childhood Education: $44,829.00
- Child Care Quality Enhancement: $24,658.00
- Child Care Training & Professional Development: $16,233.00
- Child Care Scholarships: $35,824.00

Total Programmatic Funds\(^\text{\textdagger}\): $164,201.00 82.1%

Total Projected Numbers Served: 312

**Fairfield County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $310,671.00

Anticipated Match: 22.9%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$24,558.00</td>
<td>$9,835.00</td>
</tr>
<tr>
<td>12.6%</td>
<td>6.4%</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $34,393.00 19.0%

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

\(^\text{\textdagger}\)All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

**Programs:**

Parents as Teachers $70,151.00
Other Family Literacy (1000 Books Before Kindergarten) $9,931.00
Imagination Library $6,503.00
Countdown to Kindergarten $20,742.00
Scholarship Initiatives $35,845.00
Quality Enhancement $22,435.00

**Total Programmatic Funds^:** $165,607.00 82.8%
**Total Projected Numbers Served:** 445

**Florence County First Steps**

**Allocated Amount FY21:** $410,110.00  
**Total Budget:** $635,842.00  
**Anticipated Match:** 15.4%

**Administrative (13% Max):**  7.9%  
**Core Functions (12% Max):**  12.0%

**Total Non-Programmatic Funds (25% Max):** $81,236.00  19.9%

**Programs:**

Parent Child - Home $45,000.00
Childcare Quality Enhancements $93,310.00
Childcare Training and Professional Dev. $83,777.00
Scholarship Initiative $102,789.00
Endowed Scholarships Initiatives $3,997.00

**Total Programmatic Funds^:** $328,873.00  80.2%
**Total Projected Numbers Served:** 197

**Georgetown County First Steps**

**Allocated Amount FY21:** $200,000.00  
**Total Budget:** $251,447.00  
**Anticipated Match:** 25.7%

**Administrative (13% Max):**  8.0%  
**Core Functions (12% Max):**  10.2%

**Total Non-Programmatic Funds (25% Max):** $36,391.00  18.2%

**Programs:**

Triple P $38,000.00
Child Care Training & Professional Development $29,628.00
Child Care Scholarships $95,981.00

**Total Programmatic Funds^:** $163,609.00  81.8%
**Total Projected Numbers Served:** 63

**Greenville County First Steps**

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.
## Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

*All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources*

<table>
<thead>
<tr>
<th>County</th>
<th>Allocated Amount FY21</th>
<th>Total Budget</th>
<th>Anticipated Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greenwood County First Steps</td>
<td>$250,538.00</td>
<td>$361,745.00</td>
<td>41.2%</td>
</tr>
<tr>
<td>Hampton County First Steps</td>
<td>$200,000.00</td>
<td>$230,107.00</td>
<td>14.0%</td>
</tr>
</tbody>
</table>

### Administrative (13% Max) & Core Functions (12% Max):

<table>
<thead>
<tr>
<th>County</th>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greenwood County First Steps</td>
<td>$16,732.00 6.7%</td>
<td>$11,089.00 4.4%</td>
</tr>
<tr>
<td>Hampton County First Steps</td>
<td>$19,602.00 9.8%</td>
<td>$18,777.00 9.4%</td>
</tr>
</tbody>
</table>

### Total Non-Programmatic Funds (25% Max):

<table>
<thead>
<tr>
<th>County</th>
<th>Total Non-Programmatic Funds (25% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greenwood County First Steps</td>
<td>$27,821.00 11.1%</td>
</tr>
<tr>
<td>Hampton County First Steps</td>
<td>$38,379.00 19.2%</td>
</tr>
</tbody>
</table>

### Programs:

<table>
<thead>
<tr>
<th>County</th>
<th>Nurturing Parenting</th>
<th>Child Care Training &amp; Professional Development</th>
<th>Total Programmatic Funds</th>
<th>Total Projected Numbers Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greenwood County First Steps</td>
<td>$151,875.00</td>
<td>$70,842.00</td>
<td>$222,717.00</td>
<td>80</td>
</tr>
<tr>
<td>Hampton County First Steps</td>
<td>$100,000.00</td>
<td>$214,887.00</td>
<td>$350,577.00</td>
<td>6857</td>
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</tbody>
</table>

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds*
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

**Horry County First Steps**

Allocated Amount FY21: $687,925
Anticipated Match: 15.2%

Total Budget: $756,698.00

<table>
<thead>
<tr>
<th>Programs:</th>
<th>Total Programmatic Funds^:</th>
<th>Total Projected Numbers Served:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents as Teachers</td>
<td>$101,006.00</td>
<td>60</td>
</tr>
<tr>
<td>Countdown to Kindergarten</td>
<td>$1,418.00</td>
<td></td>
</tr>
<tr>
<td>Child Care Training &amp; Professional Development</td>
<td>$18,481.00</td>
<td></td>
</tr>
<tr>
<td>Scholarship Initiatives</td>
<td>$40,716.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Programmatic Funds^:</strong></td>
<td>$161,621.00</td>
<td>80.8%</td>
</tr>
<tr>
<td><strong>Total Projected Numbers Served:</strong></td>
<td>60</td>
<td></td>
</tr>
</tbody>
</table>

**Jasper County First Steps**

Allocated Amount FY21: $200,000.00
Anticipated Match: 59.2%

Total Budget: $343,444.00

<table>
<thead>
<tr>
<th>Programs:</th>
<th>Total Programmatic Funds^:</th>
<th>Total Projected Numbers Served:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents as Teachers</td>
<td>$213,730</td>
<td>2009</td>
</tr>
<tr>
<td>Other Family Literacy/Literacy Education</td>
<td>-0-</td>
<td></td>
</tr>
<tr>
<td>Family Literacy</td>
<td>-0-</td>
<td></td>
</tr>
<tr>
<td>Raising A Reader</td>
<td>$34,992</td>
<td></td>
</tr>
<tr>
<td>Early Education Art Program</td>
<td>$16,580</td>
<td></td>
</tr>
<tr>
<td>Child Care Quality Enhancement</td>
<td>$160,565</td>
<td></td>
</tr>
<tr>
<td>Child Care Training &amp; Professional Development</td>
<td>$24,407</td>
<td></td>
</tr>
<tr>
<td>PASOS</td>
<td>$79,816</td>
<td></td>
</tr>
<tr>
<td><strong>Total Programmatic Funds^:</strong></td>
<td>$530,090</td>
<td>77.1%</td>
</tr>
<tr>
<td><strong>Total Projected Numbers Served:</strong></td>
<td>2009</td>
<td></td>
</tr>
</tbody>
</table>
**Kershaw County First Steps**

Allocated Amount FY21: $200,000.00  
Anticipated Match: 16.0%  
Total Budget: $231,984.00

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$18,269.00</td>
<td>$22,886.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $41,155.00  
Programs:
- Parents as Teachers: $79,214.00
- Child Care Quality Enhancement: $34,307.00
- Countdown to Kindergarten: $14,928.00
- Raising a Reader: $30,396.00

Total Programmatic Funds^: $158,845.00  
Total Projected Numbers Served: 42

**Lancaster County First Steps**

Allocated Amount FY21: $207,432.00  
Anticipated Match: 967.2%  
Total Budget: $2,349,351.00

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$16,701.00</td>
<td>$14,388.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $31,089.00  
Programs:
- Imagination Library (Dolly Parton): $30,468.00
- Incredible Years Parenting: $35,672.00
- Early Head Start-Child Care Partnership: $2,816.00
- Countdown to Kindergarten: $24,958.00
- Nutrition Programs (Backpack Feeding): $19,751.00
- Early Identification and Referral: $62,679.00

Total Programmatic Funds^: $176,344.00  
Total Projected Numbers Served: 2,009

**Laurens County First Steps**

Allocated Amount FY21: $200,000.00  
Anticipated Match: 19.4%  
Total Budget: $271,979.00

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,900.00</td>
<td>$3,959.00</td>
</tr>
</tbody>
</table>

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
### Lee County First Steps

**Allocated Amount FY21:** $200,000.00  
**Total Budget:** $1,513,685.00

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$10,559.00</td>
<td>$18,604.00</td>
</tr>
</tbody>
</table>

**Total Non-Programmatic Funds (25% Max):** $29,163.00  15.8%

**Programs:**
- Early Steps
- Parent Training (Blue Print Parent Café)
- Countdown to Kindergarten
- Childcare Training & Professional Dev.
- Scholarship Initiatives
- Community Education
- DES

**Total Programmatic Funds**: $170,838.00  85.4%

**Total Projected Numbers Served:** 268

### Lexington County First Steps

**Allocated Amount FY21:** $594,362.00  
**Total Budget:** $1,064,578.00

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$41,248.00</td>
<td>$66,801.00</td>
</tr>
</tbody>
</table>

**Total Non-Programmatic Funds (25% Max):** $108,049.00  17.9%

**Programs:**
- Parents as Teachers
- Countdown to Kindergarten
- BOOST
- Childcare Training and Professional Dev.

**Total Projected Numbers Served:**

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*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds  
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources*
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

**Marion County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $274,649.00  
Anticipated Match: 24.8%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,496.00</td>
<td>$22,196.00</td>
</tr>
<tr>
<td>4.7%</td>
<td>11.1%</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $31,692.00  
Total Projected Numbers Served: 545

**Marlboro County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $276,874.00  
Anticipated Match: 36.0%

<table>
<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,416.00</td>
<td>$14,164.00</td>
</tr>
<tr>
<td>3.2%</td>
<td>7.1%</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $20,580.00  
Total Projected Numbers Served: 355

**McCormick County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $315,998.00  
Anticipated Match: 58.0%

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<thead>
<tr>
<th>Administrative (13% Max)</th>
<th>Core Functions (12% Max)</th>
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</table>

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.  
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.*
$13,888.00  6.9%  $9,230.00  4.6%

Total Non-Programmatic Funds (25% Max): $23,118.00  11.5%

Programs:
Library Based Literacy $3,777.00
Dolly Parton Imagination Library $4,177.00
Nurturing Parenting $38,696.00
Early Education Children Under 4 $83,128.00
Countdown to Kindergarten $6,397.00
Scholarships Initiatives $40,707.00

Total Programmatic Funds^: $176,882.00  88.4%
Total Projected Numbers Served: 182

Newberry County First Steps

Allocated Amount FY21: $200,000.00  Total Budget: $270,168.00
Anticipated Match: 27.8%

Administrative (13% Max): Core Functions (12% Max):
$22,997.00  11.2%  $23,774.00  11.5%

Total Non-Programmatic Funds (25% Max): $46,771.00  22.7%

Programs:
Parents As Teachers $73,722.00
Library Based Programs $14,483.00
Reach Out and Read $6,194.00
Countdown to Kindergarten $18,674.00
Childcare Quality Enhancement $21,612.00
Childcare Training & Prof. Dev. (In-House) $17,966.00
HIPPY $578.00

Total Programmatic Funds^: $153,229.00  76.6%
Total Projected Numbers Served: 1672

Oconee County First Steps

Allocated Amount FY21: $200,000.00  Total Budget: $243,656.00
Anticipated Match: 21.8%

Administrative (13% Max): Core Functions (12% Max):
$13,054.00  6.5%  $14,816.00  7.4%

Total Non-Programmatic Funds (25% Max): $27,870.00  13.9%

Programs:

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

Healthy Families $61,887.00
Dolly Parton Imagination Library $9,328.00
Triple P $23,911.00
Child Care Training & Professional Development $17,208.00
Scholarship Initiatives $59,796.00

Total Programmatic Funds^: $172,130.00 86.1%
Total Projected Numbers Served 909

Orangeburg County First Steps

Allocated Amount FY21: $282,807.00  Total Budget: $418,132.00
Anticipated Match: 15.14%

Administrative (13% Max): Core Functions (12% Max):
$25,578.00  9.04%  $31,306.00  11.07%

Total Non-Programmatic Funds (25% Max): $56,884.00 20.11%

Programs:
Parents as Teachers $129,001.00
Countdown to Kindergarten $12,024.00
Reading Rocks $13,888.00
Childcare Quality Enhancements $29,089.00
Childcare Training Prof. Dev $26,089.00
HIPPY $11,332.00
Raising a Reader $4,500.00

Total Programmatic Funds^: $225,923.00 79.9%
Total Projected Numbers Served: 278

Pickens County First Steps

Allocated Amount FY21: $207,514.00  Total Budget: $360,768.00
Anticipated Match: 26.7%

Administrative (13% Max): Core Functions (12% Max):
$22,326.00  10.8 %  $20,194.00  9.7%

Total Non-Programmatic Funds (25% Max): $42,520.00 20.5%

Programs:
Parents as Teachers $101,589.00
Raising A Reader-enhanced $15,265.00
Book Flood $19,761.00
Early Steps Identification $28,379.00

Total Programmatic Funds^: $164,994.00 79.5%
Total Projected Numbers Served: 796

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.
^All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.
**Richland County First Steps**

Allocated Amount FY21: $901,424.00  
Total Budget: $3,341,625.00  
Anticipated Match: 270.7%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$87,040.00</td>
<td>$56,958.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $143,998.00  

Programs:

- Parents as Teachers
- HIPPY
- Early Head Start
- Childcare Quality Enhancements
- Childcare Training and Professional Dev.

Total Programmatic Funds\(^\): $757,426.00  
Total Projected Numbers Served: 389

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**Saluda County First Steps**

Allocated Amount FY21: $200,000.00  
Total Budget: $278,382.00  
Anticipated Match: 33.0%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,433.00</td>
<td>$19,941.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $41,374.00  

Programs:

- Nurturing Parenting
- Enhanced Early Education
- Child Care Training and Professional Development
- Nurse Family Partnership
- Library Based Programs

Total Programmatic Funds\(^\): $158,626.00  
Total Projected Numbers Served: 101

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**Spartanburg County First Steps**

Allocated Amount FY21: $729,917.00  
Total Budget: $5,858,093.00  
Anticipated Match: 546.9%

<table>
<thead>
<tr>
<th>Administrative (13% Max):</th>
<th>Core Functions (12% Max):</th>
</tr>
</thead>
<tbody>
<tr>
<td>$85,354.00</td>
<td>$75,471.00</td>
</tr>
</tbody>
</table>

Total Non-Programmatic Funds (25% Max): $160,825.00  

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

\(^\text{A}\) All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources
Programs:

Sumter County First Steps

Allocated Amount FY21: $353,310.00
Anticipated Match: 24.6%

Total Projected Numbers Served: 1123

EHS Programming $114,969.00
Child Care Quality Enhancement $454,123.00

Total Programmatic Funds^: $569,092.00 78.0%

Total Projected Numbers Served: 1123

Programs:

Parents as Teachers $186,600.00
Imagination Library $9,700.00
Childcare Training and Prof Dev. $48,020.00
Scholarship Initiatives $60,797.00

Total Programmatic Funds^: $305,117.00 86.3%

Total Projected Numbers Served: 252

Imagination Library $8,282.00
Parents as Teachers $146,136.00
Countdown to Kindergarten $265.00
Child Care Training and Professional Dev. $4,481.00

Total Programmatic Funds^: $159,164.00 79.6%

Total Projected Numbers Served: 1075

Williamsburg County First Steps

Allocated Amount FY21: $200,000.00
Anticipated Match: 40.9%

Total Budget: $281,745.00

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

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Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds.

All programmatic fund totals and programs expressed by county are solely based on state funds and do not reflect totals or programs supported by additional funding sources.

### Administrative (13% Max):
- Core Functions (12% Max):
  - $13,905.00  7.0%  $16,332.00  8.2%

### Total Non-Programmatic Funds (25% Max):
- $30,237.00  15.2%

### Programs:
- Imagination Library: $9,901.00
- Parents as Teachers: $96,006.00
- Countdown to Kindergarten: $20,106.00
- Child Care Training and Professional Dev.: $43,750.00

### Total Programmatic Funds^:
- $169,763.00  84.9%

### Total Projected Numbers Served:
- 508

---

**York County First Steps**

Allocated Amount FY21: $448,567.00  Total Budget: $1,272,328.00  Anticipated Match: 164.9%

### Administrative (13% Max):
- Core Functions (12% Max):
  - $31,443.00  7.0%  $30,726.00  6.8%

### Total Non-Programmatic Funds (25% Max):
- $62,169.00  13.8%

### Programs:
- Parents as Teachers: $142,833.00
- Childcare Quality Enhancements: $88,863.00
- Childcare Training & Professional Dev.: $38,858.00
- Scholarship Initiatives: $32,472.00
- Countdown to Kindergarten: $20,795.00
- Nurse Family Partnership: $62,577.00

### Total Programmatic Funds^:
- $386,398.00  86.1%

### Total Projected Numbers Served:
- 631

---

*Predictions based on state Fund 55 for FY21 and do not include the budgeting of carry-forward funds

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Targeted and Competitive Grants Awarded to Local Partnerships for FY2021-2022

Due to successfully securing additional public and private funding, South Carolina First Steps was able to offer multiple opportunities for local First Steps partnerships to apply for funding in addition to their formula grant allocation, in order to establish or expand programs as well as fulfill legislative duties to serve as a local portal for services and a community convener around the needs of preschool children.

We had sufficient resources to fund each Local Partnership request, with most requests funded at 100%.

Local Partnerships have been notified of their preliminary award amounts. Any remaining carryforward of grant funding from the prior year (FY2020-2021) will be deducted from the partnership's final award amount unless the Local Partnership can provide justification of the need for additional funding.

Core Function Support

All eligible Local Partnerships were able to apply for $1,000 in Preschool Development Grant funding to: 1) solicit local input to the state’s birth-through-five needs assessment and strategic plan via survey distribution and convening focus groups; and 2) convene their local board and other stakeholders, if desired, to support implementation of their Local Partnership’s Comprehensive Plan. To date, 42 of 44 eligible partnerships have applied (see chart).

AmeriCorps Parent Educator Positions

Via an AmeriCorps grant, SC First Steps offered Local Partnerships the opportunity to receive both Member positions and funding to deliver the Home Instruction Program for Preschool Youngsters (HIPPY) evidence-based home visitation model with parents/caregivers of First Steps 4K students. Each position is supported by $7,000 in Preschool Development Grant funding to the Local Partnership. South Carolina First Steps funds the living allowances and other support costs of the AmeriCorps Members directly, with funding from the SC Service Commission. Parent Educator Members serve 900 hours per year. Each Local Partnership that requested Parent Educator Members received awards.

<table>
<thead>
<tr>
<th>County</th>
<th>Continuing or New Site</th>
<th>Parent Educator Positions</th>
<th>Preliminary Grant Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barnwell</td>
<td>Continuing</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Berkeley</td>
<td>Continuing</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Hampton</td>
<td>New</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Horry</td>
<td>Continuing</td>
<td>2</td>
<td>$14,000</td>
</tr>
<tr>
<td>Marion</td>
<td>Continuing</td>
<td>3</td>
<td>$21,000</td>
</tr>
<tr>
<td>Marlboro</td>
<td>New</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Newberry</td>
<td>Continuing</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Orangeburg</td>
<td>Continuing</td>
<td>1</td>
<td>$7,000</td>
</tr>
<tr>
<td>Richland</td>
<td>Continuing</td>
<td>3</td>
<td>$21,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>14</strong></td>
<td><strong>$98,000</strong></td>
</tr>
</tbody>
</table>

AmeriCorps Family and Community Engagement positions
Local First Steps Partnerships are provided the opportunity to request AmeriCorps Members in a variety of service types – 1,200 hours/year, 900 hours/year, 675 hours/year, or 450 hours/year – to support the Local Partnership’s programs, community outreach, and core function activities. Each Local Partnership that requested Family and Community Engagement Members received awards.

<table>
<thead>
<tr>
<th>County</th>
<th>Continuing or New Site</th>
<th>Family and Community Engagement Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berkeley</td>
<td>Continuing</td>
<td>2</td>
</tr>
<tr>
<td>Calhoun</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Darlington</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Dillon</td>
<td>Continuing</td>
<td>1</td>
</tr>
<tr>
<td>Dorchester</td>
<td>Continuing</td>
<td>1</td>
</tr>
<tr>
<td>Georgetown</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Hampton</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Horry</td>
<td>Continuing</td>
<td>2</td>
</tr>
<tr>
<td>Jasper</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Lancaster</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Lee</td>
<td>Continuing</td>
<td>2</td>
</tr>
<tr>
<td>Marlboro</td>
<td>New</td>
<td>1</td>
</tr>
<tr>
<td>Newberry</td>
<td>Continuing</td>
<td>1</td>
</tr>
<tr>
<td>Orangeburg</td>
<td>Continuing</td>
<td>1</td>
</tr>
<tr>
<td>Richland</td>
<td>Continuing</td>
<td>1</td>
</tr>
<tr>
<td>Williamsburg</td>
<td>New</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>20</strong></td>
</tr>
</tbody>
</table>

**Parenting Program Expansion Awards**

The 9 Local Partnerships that received awards in FY2020-2021 from Preschool Development Grant funds to establish or expand evidence-based parenting programs were awarded full continuing funding for FY2021-2022, less any carryforward Year 1 funding left unspent at the close of the current fiscal year.

<table>
<thead>
<tr>
<th>County</th>
<th>Preliminary Award, Year 2</th>
<th>Parenting Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bamberg</td>
<td>$71,500</td>
<td>Parents as Teachers</td>
</tr>
<tr>
<td>Berkeley</td>
<td>$32,000</td>
<td>Nurturing Parenting</td>
</tr>
<tr>
<td>Dillon</td>
<td>$40,000</td>
<td>Nurturing Parenting</td>
</tr>
<tr>
<td>Dorchester</td>
<td>$50,121</td>
<td>Nurturing Parenting</td>
</tr>
<tr>
<td>Greenville</td>
<td>$78,000</td>
<td>Triple P Level 4</td>
</tr>
<tr>
<td>Newberry</td>
<td>$67,075</td>
<td>Parents as Teachers</td>
</tr>
<tr>
<td>Orangeburg</td>
<td>$78,000</td>
<td>Early Steps to School Success</td>
</tr>
<tr>
<td>Pickens</td>
<td>$78,500</td>
<td>Nurse-Family Partnership</td>
</tr>
<tr>
<td>York</td>
<td>$78,500</td>
<td>Parents as Teachers</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$573,696</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Parents as Teachers Affiliate Support**
Local Partnerships that operate Parents as Teachers were eligible to request funding to support model affiliate fees. A total of 25 Local Partnerships applied, and all were funded at 100%. A total of $82,000 of Preschool Development Grant funding was awarded (see chart). Only one Local Partnership that currently operates Parents as Teachers did not apply for funding.

Supporting Care Providers through Personal Visits (SCPV)

Local Partnerships that operate Parents as Teachers were eligible to request funding to either continue, or join, the SCPV pilot program that uses the PAT model curriculum to support home-based child care providers. Six of 8 counties that participated in SCPV in FY2020-2021 requested renewal funding, and 3 new partnerships elected to participate for FY2021-2022. Each participating partnership receives $2,000 per family child care provider served. All funding requests were awarded, through Preschool Development Grant funding.

<table>
<thead>
<tr>
<th>County</th>
<th>Continuing or New</th>
<th>Preliminary Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aiken</td>
<td>New</td>
<td>$2,000</td>
</tr>
<tr>
<td>Beaufort</td>
<td>Continuing</td>
<td>$6,000</td>
</tr>
<tr>
<td>Berkeley</td>
<td>Continuing</td>
<td>$4,000</td>
</tr>
<tr>
<td>Charleston</td>
<td>Continuing</td>
<td>$4,000</td>
</tr>
<tr>
<td>Colleton</td>
<td>New</td>
<td>$4,000</td>
</tr>
<tr>
<td>Dorchester</td>
<td>Continuing</td>
<td>$8,000</td>
</tr>
<tr>
<td>Horry</td>
<td>Continuing</td>
<td>$6,000</td>
</tr>
<tr>
<td>Marlboro</td>
<td>New</td>
<td>$8,000</td>
</tr>
<tr>
<td>Williamsburg</td>
<td>Continuing</td>
<td>$6,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$48,000</strong></td>
</tr>
</tbody>
</table>

Child Care Quality Programs: Capacity Building for Materials and Incentives

The purpose of this grant funding is to enable Local Partnerships to build capacity within their Child Care Technical Assistance programs to support child care providers. Local Partnerships that currently operate a Child Care Technical Assistance strategy and plan to continue that strategy in FY2021-2022 were eligible for funding.

There were two types of eligible awards through this funding: 1. Materials funding for child care providers that participate in First Steps Child Care Technical Assistance programs. 2. Incentive funding to child care directors, teachers, and teaching assistants for achieving Quality Improvement Plan goals. Local Partnerships could apply for up to $20,000 in materials funding (per Local Partnership) and up to $500 per early childhood educator participating in their Child Care Technical Assistance strategy for incentive funding.

16 Local Partnerships applied for funding. The total amount requested for both eligible awards was $576,435, more than double the available funding of $260,000.

Review Committee: A review committee was established to score the applications and determine funding amounts per county. The review committee consisted of the Local Partnership Early Care and Education Team, Kim Archung, Carletta Isreal, Rogers Pender, and Kate Roach; one member of the First Steps 4K team, Kristine Jenkins; and one member of the Local Partnership Finance Team, Willa Wingate.

Scoring of Applications: The applications were scored on a rubric according to the following criteria:
Overall

- Past Program Performance for Child Care Technical Assistance Strategy (10pts)
- Organizational Capacity to Administer Grant Award (10 pts)

Materials Funding

- Plan for Use of Funds and Need of Child Care Providers (10 pts)
- Funding Request Justification (10 pts)

Incentives for Child Care Directors and Teachers for Achieving Quality Improvement Plan Goals

- Plan for Use of Funds and How Incentives Will Be Awarded (10 pts)
- Incentives Tied to Quality Improvement Plan – description of how incentives will be tied to the provider’s Quality Improvement Plan (10 pts)
- Funding Request Amount Justification – whether the size of the projected Child Care Technical Assistance Program matched funding request (10 pts)

The review committee independently reviewed, scored, and determined recommended funding amounts for each Local Partnership request. Each Local Partnership that applied was awarded at least partial funding.

Local Partnership Award Amounts (including both award types):

<table>
<thead>
<tr>
<th>County</th>
<th>Preliminary Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barnwell</td>
<td>$8,000</td>
</tr>
<tr>
<td>Beaufort</td>
<td>$21,500</td>
</tr>
<tr>
<td>Berkeley</td>
<td>$28,000</td>
</tr>
<tr>
<td>Charleston</td>
<td>$3,800</td>
</tr>
<tr>
<td>Dillon</td>
<td>$25,500</td>
</tr>
<tr>
<td>Dorchester</td>
<td>$10,500</td>
</tr>
<tr>
<td>Edgefield</td>
<td>$10,000</td>
</tr>
<tr>
<td>Florence</td>
<td>$16,000</td>
</tr>
<tr>
<td>Horry</td>
<td>$22,500</td>
</tr>
<tr>
<td>Kershaw</td>
<td>$12,000</td>
</tr>
<tr>
<td>Marion</td>
<td>$14,000</td>
</tr>
<tr>
<td>Newberry</td>
<td>$6,500</td>
</tr>
<tr>
<td>Orangeburg</td>
<td>$9,700</td>
</tr>
<tr>
<td>Richland</td>
<td>$33,500</td>
</tr>
<tr>
<td>Spartanburg</td>
<td>$26,000</td>
</tr>
<tr>
<td>York</td>
<td>$12,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$260,000</strong></td>
</tr>
</tbody>
</table>

**Child Care Technical Assistance Expansion Grant (competitive)**

The purpose of this funding is for local partnerships to establish or expand a child care technical assistance strategy resulting in increasing the number of child care providers receiving
intensive, targeted coaching and support to improve their quality. All Local Partnerships in good standing were eligible to apply for funding.

We received 4 applications for the expansion grant, with Berkeley and Dorchester applying jointly. All local partnerships that applied will receive their full requested funding amount with the exception of York (due to late application submission).

Local Partnership award amounts:

<table>
<thead>
<tr>
<th>County</th>
<th>Total Funding Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berkeley and Dorchester</td>
<td>$93,800</td>
</tr>
<tr>
<td>Dillon</td>
<td>$25,000</td>
</tr>
<tr>
<td>Richland</td>
<td>$79,500</td>
</tr>
<tr>
<td>York</td>
<td>$26,700 (requested $61,560)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$225,000</strong></td>
</tr>
</tbody>
</table>

**Countdown to Kindergarten Expansion**

Additional Preschool Development Grant funding, along with additional funding from the SC Department of Education and EIA funding from SC First Steps, will more than double the number of rising kindergartners and their families participating in Summer 2021 Countdown to Kindergarten. Nearly $400,000 has been committed to 21 Local Partnerships, to serve 1,231 additional children. Additionally, this year’s CTK program includes targeted funding and supports for serving dual language learner children and children with disabilities.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Est. Amount</th>
<th>Est. Children to be Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Partnership contributions</td>
<td>$193,550</td>
<td>528</td>
</tr>
<tr>
<td>Fund 57 (EIA)</td>
<td>$63,000</td>
<td>165</td>
</tr>
<tr>
<td>PDG</td>
<td>$93,100</td>
<td>272</td>
</tr>
<tr>
<td>PDG dual language learner</td>
<td>$27,880</td>
<td>40</td>
</tr>
<tr>
<td>PDG special needs</td>
<td>$14,352</td>
<td>23</td>
</tr>
<tr>
<td>SC Dept. of Education</td>
<td>$257,950</td>
<td>731</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$649,832</strong></td>
<td><strong>1,759</strong></td>
</tr>
</tbody>
</table>

**Summary of Grant Funds Awarded, by County:** see attached chart.
Strategic Planning and Evaluation Committee

Chairwoman’s Report
Dr. Amy Williams
June 15, 2021

The Strategic Planning and Evaluation Committee met on May 24, 2021 via Zoom. Alexia Newman and I were present.

The following First Steps related items were discussed: (1) First Steps’ Knowledge, Information, and Teaming System (KITS), a fully customized program and case management system; (2) Your Voice Matters; (3) ongoing prevalent program evaluations; (4) progress of operationalizing the Every Child Ready (2020-2025 Strategic Plan).

The Early Childhood Advisory Council related item for discussion was the vision, mission, purpose, goals, and key questions for the integrated data system that will align with the B-5 plan.
Committee members present: Amy Williams; Alexia Newman
Staff present: Chelsea Richard; Justina Siuba; Amy Nicholas (AnLar)

MINUTES
The meeting was called to order at 1:08PM. The meeting was opened with a presentation from AnLar, the vendor building First Steps’ Knowledge, Information, and Teaming System (KITS). KITS will be First Steps’ new, fully customized program and case management system. The estimated launch date is March 2023. There was some discussion about what should be brought into the First Steps system vs. what is needed for the broader integrated data system. There was positive feedback about the parent facing features, and First Steps communicating directly with parents.

Chelsea reviewed the progress of Your Voice Matters. The First Steps 4K Parent Survey from December 2020 Results and Response were presented. There is another 4K parent survey in the field right now. Chelsea also presented the Parents as Teachers Family Survey Results (March 2021), and she described that the response to this is ongoing. These results will be presented to the full Board in June.

Chelsea also reminded the group about the current prevalent program evaluations that are underway. The Parents as Teachers evaluation (due November 1, 2021) is currently in progress by UofSC’s Institute for Families in Society. The scope of the child care quality enhancement and training evaluation (due November 1, 2022) is in development. Chelsea wrapped up the First Steps portion of the meeting by talking about the progress of Every Child Ready (2020-2025 Strategic Plan). Overarching measures of success by county for July 2019 – June 2020 have been posted on the website. Chelsea will present these at the full Board meeting in June.

Then, the meeting transitioned to the Early Childhood Advisory Council portion. Justina Siuba, Data Governance Coordinator, presented the draft vision, mission, purpose, goals, and key questions for the integrated data system that will align with the B-5 plan. Justina mentioned that the vision, mission, purpose, and goals will be brought to the full ECAC for vote in June.

The meeting was adjourned at 2:00PM.
First Steps 4K

**Summer for Rising 4K and Rising K**
- 2250 students estimated to be served in Summer 2021

**Enrollment and Capacity**

2020 – 2021 School Year
- 2588 students served through Day 180 (15% decrease)
- 117 total providers approved (less than 2% decrease)

2021 – 2022 School Year, As of 6/11/2021
- 1,677 students approved to enroll
- 32 additional centers (41 additional classrooms) offering First Steps 4K, 7% increase in centers
- 46% of approved students had siblings who will enroll in First Steps 4K + Siblings

**Continuous Quality Improvement: Program Evaluation**
- Your Voice Matters: First Steps 4K
- Your Voice Matters: Parents as Teachers

**Grants & Development**

**Connected Families**

“Connecting Families with Children 0-5 with Founded Investigations to Evidence-Based Parenting Programs in order to Prevent Future Child Maltreatment, Support Child Development, and Strengthen Families”

**Counties:** Berkeley, Charleston, Colleton, Lexington, Pickens, Richland, York

**Partners:** South Carolina First Steps Local Partnerships, Department of Social Services, Department of Mental Health, SC Infant Mental Health Association, Parents as Teachers, University of North Carolina Frank Porter Graham Child Development Institute, The Hunt Institute

**Funders:** $3,880,000 initiative with funding from The Duke Endowment - $2.3 million (over 3 years), Philanthropic Funder - $1.5 million (over 3 years), Parents at Teachers - $80,000 (over 2 years)

**Increasing WIC Participation**

$100,000 - $25,000 per DHEC region to local partnerships to increase WIC participation
Supporting Policies that Give Children the Best Opportunities for Success
- $50,000 grant from Alliance for Early Success (3rd year grant - increase from $25,000)
- Technical Assistance from: National Institute for Early Education Research (NIEER), Zero to Three

Funding Proposals Rejected:
- Blue Cross Blue Shield for PASOs Community Health Worker Program

Knowledge, Information, and Teaming System (KITS)
- Developing outcomes and accountability data system with AnLar, end-user advisory group, and other agency partners

Legislative Update
- Budget Request: 4K, Outcomes and Accountability Data System, Early Childhood Advisory Council and consolidated 4K proviso establishing statewide expansion of CERDEP
- Senate and House Versions are Different – Conference Committee

Personnel Updates

New Team Members and Transitions
- Debbie Robertson is Retiring July 1, 2021 after two decades at South Carolina First Steps
- Derek Cromwell, Chief Partnership Officer
- Dr. Kerry Cordan, Program Officer (Health)
- Kathy Fitzgerald, Local Partnership Administrative Coordinator
- Cindy Kellett, Development Officer
- Brittany Bush, 4K Administrative Assistant
- Kelsey Greene, 4K Intern
- Amirah Robinson, 4K Intern

Vacancies & Currently Posted Positions
- AmeriCorps Members (28)
- 4K Coaches (5)
- Fiscal Specialist
- LP Communications Coordinator
- Evaluation Coordinator
- Front Desk Administrative Assistant
What is KITS?

KITS (Knowledge, Information, and Teaming System) is an online program and case management system designed to support the implementation and monitoring of South Carolina First Steps local partnership and 4K programs. KITS will be used by teams of state staff, local program administrators, practitioners, and families to address a variety of program and case data management needs. KITS will be designed to:

- Focus attention on the child and family;
- Simplify data collection processes;
- Provide easy access to data for meaningful use; and
- Facilitate communication and collaboration among all First Steps partners, including families.

Key System Features

KITS is designed to support the work of First Steps teams at the state and local level implementing health, parenting, early care and education, and school transition programs for young children and their families and communities.

**System Integration.**
Connect with other systems like SC’s Statewide Longitudinal Data System (SLDS).

**Family Portal.**
Improve communication and engagement with families through a secure portal.

**Application and Referral.**
Streamline applications and referrals across programs for easier submission and processing.

**User Friendly.**
Clean, simple presentation makes it easy to fulfill all data collection and information access needs.

**Flexible Navigation.**
Users can complete their work in the order that is most suited to their organizational style.

**Accountability.**
Robust reporting functionality that supports data-driven decision-making.
Stakeholder Engagement.
First Steps and its partner vendor, AnLar, will engage with stakeholders throughout the design and development of the system to ensure it meets the needs of all intended users.

For additional information, please contact Chelsea Richard at CRichard@scfirststeps.org.

How Will KITS Be Built?
KITS will greatly enhance First Steps’ ability to manage the significant components of program planning and implementation. Additionally, this fully-customized integrated data system will meet local and state needs for compliance and results monitoring.

Phases of Development
KITS will be developed using the phased approach described below:

**Stakeholder Engagement.**
First Steps and its partner vendor, AnLar, will engage with stakeholders throughout the design and development of the system to ensure it meets the needs of all intended users.

**Process Review.**
Process Reviews consist of First Steps and AnLar staff working together to define the processes to be supported by the KITS. Processes are then organized into “modules” or components of the system.

**Requirements Documentation.**
Once the processes associated with a module have been defined, the AnLar Development Team will create written descriptions of the functional requirements for the system, including wireframes of screen layouts and features.

**Development.**
As the Requirements Documentation is finalized and approved for each system module, the AnLar Development Team will begin work on programming (or coding) the system and conducting internal testing.

**User Testing and Approval.**
First Steps state staff and other identified stakeholders will complete user acceptance testing (UAT) on each module. Needed changes will be made and final approval will be obtained on all tested modules.

**Professional Learning.**
AnLar will develop professional learning materials for users to receive training on the functionality and features of KITS. Role-specific user guides, video tutorials, and other training materials will be created.

**Deploy to Production.**
Following First Steps’ approval of the completed development work in KITS, AnLar will deploy the system to a production environment for all intended users.
Survey Administration
The First Steps 4K Family Survey was administered via email from December 4 through December 27, 2020 in English and Spanish. There were 105 total respondents, of which 1 (<1%) completed it in Spanish. The survey was sent to at least 1,000 parents/caregivers of 4K students (10% response rate).

Respondent Demographics
Most survey respondents were 25-34 years old and identified as white or Black.

First Steps 4K Experience
More than 85% of respondents reported that First Steps 4K met their needs extremely or very well. 9 out of 10 respondents reported that their First Steps 4K teacher always treats them with respect.

What is First Steps 4K good at?
- Teaching basic skills
- Teaching fundamentals of daily living
- Good daily schedule/ consistent routine
- Being kind/ making child feel loved
- Engaging children in learning and play

What could First Steps 4K do better?
- Communicate what students are learning each week/ how they can support learning at home
- More frequent feedback on student progress
- Online application/ shorter approval process
- Concerns about facilities/ transportation

"My son has learned great social skills to interact with adults and children! I love that. He can also write the alphabet in its entirety with minimal help from memory."

"They have a gift of natural kindness."

"When my child WANTED TO READ and was writing his name for us at home...I figure they are good at everything! I am so grateful for this program!"
Thank you for participating in our First Steps 4K Family Survey in December!

Here is what we learned...

More than 85% of you reported that First Steps 4K meets your needs extremely or very well.

- Extremely well: 58%
- Very well: 28%
- Fairly well: 11%
- A little bit: 3%

90% of you reported that your First Steps 4K teacher always treats them with respect.

- Always: 90%
- Mostly: 8%
- Sometimes: 2%

92% of you said the 4K teacher makes you feel like a partner in their child’s education.

What is First Steps 4K good at?

- Teaching basic skills
- Teaching fundamentals of daily living
- Good daily schedule/ consistent routine
- Being kind/ making child feel loved
- Engaging children in learning and play

82% of you would highly recommend First Steps 4K to a friend or family member.

What could First Steps 4K do better?

- Online application/ shorter approval process
- Concerns about facilities/ transportation
- Communicate what students are learning each week/ how they can support learning at home
- More frequent feedback on student progress

What we are doing...

For the upcoming school year, the First Steps 4K application is only available online, and we have streamlined the application and approval process.

We are working on tools to help First Steps 4K providers communicate more effectively with parents about their 4K student.

We provide grant opportunities for First Steps 4K providers to renovate their facilities and purchase vehicles.

We pay a higher tuition rate to First Steps 4K providers, who provide transportation.
Parents as Teachers | April 2021

Survey Administration
The Parents as Teachers (PAT) Family Engagement Survey was administered via nine First Steps Local Partnerships between February 22 and April 16, 2021. The survey was available in both English and Spanish. Out of 167 active families, 130 responded to the survey (78% response rate) via text message (50%) and on paper (50%). Statewide, across 28 Local Partnerships, there were 860 total PAT families on April 21, 2021. Therefore, the following report represents 15% of the total PAT families served via First Steps Local Partnerships.

Overview of Respondent Demographics
Most survey respondents were Black, female, and ages 25-34. Compared to the demographics of all PAT adults served by First Steps, Black survey respondents were overrepresented, and white and Hispanic respondents were underrepresented.

56% have been in the program for two years or more.

52% have had their current parent educator for two years or more.

91% would highly recommend First Steps’ Parents as Teachers program to a friend or family member.

97% said their parent educator always treats them with respect.

Overall, how well has First Steps’ Parents as Teachers program met your needs?
Two out of three respondents said the program has met their needs extremely well.
How connected do you feel to your parent educator at First Steps’ Parents as Teachers program?
Over 70% of respondents said they feel extremely connected to their parent educator.

<table>
<thead>
<tr>
<th>Connection Level</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not at all connected</td>
<td>2%</td>
</tr>
<tr>
<td>A little bit connected</td>
<td>28%</td>
</tr>
<tr>
<td>Fairly connected</td>
<td>71%</td>
</tr>
</tbody>
</table>

Top three responses: What part(s) of the First Steps’ Parents as Teachers program are most valuable to you?

1. 85% Materials provided by my parent educator
2. 81% What I learn during visits
3. 79% Relationship with my parent educator

Top three responses: Because of First Steps’ Parents as Teachers program, I now...

1. 80% Understand my child’s development better
2. 79% Know different ways to interact with my children
3. 75% Read to my child(ren) more

What is First Steps’ Parents as Teachers program good at?

- I like the food boxes that they have been giving lately. The kids like the books that [Parent Educator] gives them.
- Improving parenting skills
- Providing fun activities and materials
- Overall family engagement
- Communication
- Helping parents recognize kids developmental stages

What could First Steps’ Parents as Teachers program do better?

- Nothing
- Offset cost of internet
- More community outreach activities
- Meet with families more frequently
- Field trip and more educational activities
- Speech Therapy