



### **First Steps 4K Lead Teacher Job Description**

#### **Position Details:**

Location: 311 Gower St. Greenville, SC 29611  
Job Type: Full-Time  
Wages: Based on education and experience

#### **About First Steps 4K**

The Child Early Reading Development and Education Program (CERDEP), also known as, First Steps 4K, was created as a pilot program in 2006 and codified alongside the state's Read to Succeed legislation (Act 284) in June 2014. Children who qualify for free- or reduced-price lunch, those receiving Medicaid, or those with a documented developmental delay are eligible to participate in First Steps 4K at no cost to the family. First Steps 4K is co-administered in private preschool settings by South Carolina First Steps to School Readiness (First Steps), the state's school readiness initiative.

#### **Job Purpose**

The 4-Year-Old Kindergarten (4K) Lead Teacher provides a safe and nurturing environment for children that encourage their social, emotional, physical and cognitive development. The Teacher plans and implements a developmentally appropriate curriculum for enrolled children to prepare students for five-year-old kindergarten.

#### **Minimum Requirements**

- Possess, *at minimum*, a two-year degree in early childhood education or a related field **AND must have completed or be enrolled and demonstrating progress toward the completion of a teacher education program within four-years.**
- At least six months experience in a childcare setting
- Provide a minimum of two references familiar with your work history
- Able to pass a Child Abuse and Neglect Central Registry background check
  
- *Preferred: Bachelor's Degree in early childhood or related field*

#### **Job Duties**



*St. Anthony of Padua*  
CATHOLIC SCHOOL

**Mary Margaret Martin**  
Principal

---

**WEAVING A BRIGHT FUTURE**

- Create and implement weekly lesson plans in accordance to the First Steps 4K approved curriculum, ensures lesson plans are developmentally appropriate and reflecting observations and assessments of individual children and goals
- Engage constructively with individual children during actives and routines
- Adhere to the First Steps 4K guidelines
- Attend all required First Steps and Department of Social Services trainings and obtain required continuing education hours.
- Demonstrate effective listening, oral and written communication skills
- Maintain a positive work atmosphere by displaying professional behavior to ensure a safe and healthy environment for all students, coworkers, parents, supervisors and the public
- Follow all employer policies and procedures at all time

**To apply, please email your resume to [mmartin@stanthonygreenvillesc.org](mailto:mmartin@stanthonygreenvillesc.org)**