

*South Carolina First Steps Board of Trustees*

*October 21, 2016 – 1 p.m.*

*The Inn at USC (1619 Pendleton Street)*

*A g e n d a*

*1. Call to Order/Quorum Call*

*2. Welcome/Introductions*

*3. Approval of Minutes of August 18, 2016*

*4. Consent Agenda:*

*Ratification of Early Head Start Governance Council Actions:*

*a. Policy Manual Updates*

*5. Chairman's Report – Ken Wingate*

*6. Committee Reports:*

*6a. Legislative Committee – Senator Mike Fair, Chair*

*6b. Finance and Administration – Judith Aughtry, Chair*

*INFORMATION ITEMS:*

*Financial Update*

*Executive Budget Request*

*ACTION ITEM:*

*FY16 Audited Financial Statement – David Phillips, Greene, Finney & Horton, LLC.*

FY16 Management Letter

6c. Program and Grants – Jennifer McConnell, Chair

ACTION ITEM:

Evidence-Based and Evidence-Informed Programs Supporting School Readiness: An Initial Guide for South Carolina First Steps to School Readiness – Dr. Cheri Shapiro, Director, South Carolina Center of Excellence in Evidence-Based Intervention

6d. Strategic Planning and Evaluation – Alexia Newman, Chair

INFORMATION ITEM:

Vision 2020 Status Report

6e. Early Head Start Governance Council – Roger Pryor, Chair

INFORMATION ITEM:

Board Training: Federal Monitoring – Julia-Ellen Davis

2015-2016 Program Information Report

6f. Executive Committee – Ken Wingate, Chair

Proposed 2017 Meeting Dates

7. Interim Director's Report – Julia-Ellen Davis

8. Executive Session (The Board will enter Executive Session to discuss a personnel matter.)

9. Closing Remarks – Ken Wingate