



Job Description: Parent Educator

The Parent Educator will work closely with the PAT Supervisor to achieve the goals of Jasper County First Step's Family Strengthening Program. The purpose will be to improve the readiness of children and families within the county so that children will enter school ready to succeed. The goals for this position will be to implement a Parents As Teachers Program with families whose children are at risk for school failure in Jasper County.

Qualifications: BA Degree in Early Childhood Education, Human Services, Social Science or related field (minimum AA degree or equivalent experience). Previous experience working with families and young children, 0-5 years old and an ability to speak English and Spanish is preferred. Knowledge of parenting and child development as well as local health and human service systems within Jasper County is necessary.

Desired Skills Needed for Parent Educator:

- Good communication skills –oral, written and active listening
- Ability to build relationships with diverse populations
- Broad knowledge of Social Services and Early Childhood Education to include specific understanding of developmentally appropriate practice and domains of development of children birth to age six
- Become certified in PAT (Parents As Teachers Curriculum)
- Become certified in all required supplemental curricula as required to fully implement the PAT strategy and other services of the First Steps Partnership
- Maintain all required certifications throughout employment tenure
- Knowledge of Computer Basics
- Flexibility of work hours to attend evening and weekend events, meetings, training, etc.

Duties of the Parent Educator may include, but is not limited to, the following:

- Implement Parents As Teachers curriculum with a high level of program fidelity
- Screen/Assess family applications or referrals for requirements for participation
- Call or visit prospective applicants to clarify information and to explain requirements of First Steps
- Write and update Individual Family Support Plans to include family goals and goals for children with participating families
- Develop timelines with participants to complete goals for families



- Facilitate and coordinate Group Connection parenting meetings and other training needs, as necessary
- Coach participants to maximize the possibility of success for each goal on the IFSP
- Follow-up with documentation of ongoing monitoring of plan and revision of plans as deemed necessary
- Report to PAT Supervisor the compilation of quarterly report data to send to the State Office of First Steps
- Research and locate resources to help staff and selected participants meet their goals
- Screen children for developmental delays and refer for additional services as needed
- Assist PAT Supervisor and other office personnel in general office duties such as purchasing supplies, preparing mail-outs, cleaning office, etc.

To apply, send cover letter and resume to dpolite@scfirststeps.org by May 14, 2021.p